



If your department is hosting, a department representative must be present in the suite for the duration of the event.

Please fax all pages of this signed form to the Communications Department at (623) 915-2696. Please retain a copy for your records.

Terry Skellerns  
Signature

3/14/16  
Date

Jamie Dapp  
Requesting Department Head Signature

Jamie Dapp  
Communications Department Signature

[Signature] 3-15-16  
City Manager's Office Signature