

Starting August 2, 2010

**FOR SINGLE FAMILY RESIDENCES ONLY**

Online permits will be available for the replacing or upgrading of electric service panels, beginning August 2, 2010 and are limited to:

**SERVICE UPGRADE OR CHANGE OUT OF EXISTING SERVICE UP TO 200A, 120/240 VOLT, 1 PHASE, 3 WIRE SERVICE. RELOCATION OF SERVICE ENTRY REQUIRES UTILITY APPROVAL. CLEARANCE WILL BE WITHHELD IF ADDITIONAL UNPERMITTED WORK IS EVIDENT ON SITE. WORK TO BE DONE BY A LICENSED CONTRACTOR UNLESS THE WORK IS BEING DONE ON A HOME THAT IS INTENDED FOR OCCUPANCY SOLELY BY THE OWNER AND IS NOT INTENDED FOR SALE OR RENT (ARS'32-1121.A.5)**

**THE REQUEST FOR THIS UPGRADE OR CHANGE OUT IS NOT THE RESULT OF A FIRE OR ANY TYPE OF ABATEMENT AND IS FOR A SINGLE FAMILY RESIDENCE**

**If there has been a fire or some other type of abatement at the address where this service replacement or upgrade is located you will not be able to apply for this permit online.**

**WORK TO BE DONE BY A LICENSED CONTRACTOR UNLESS THE WORK IS BEING DONE ON A HOME THAT IS INTENDED FOR OCCUPANCY SOLELY BY THE OWNER AND IS NOT INTENDED FOR SALE OR RENT (ARS'32-1121.A.5)**

## **E-Mail (Electronic)**

If you wish to apply for an on line permit, fill out the application,

[Click to Download application](#)

<http://www.glendaleaz.com/buildingsafety/documents/electricalonlinepermits.pdf>

and e-mail it to: [DSOnlinepermits@glendaleaz.com](mailto:DSOnlinepermits@glendaleaz.com) by following these instructions:

Fill in the appropriate fields; save the application to your desk top or to a file of your choice; attach the application to an e-mail and send to:

[DSOnlinepermits@glendaleaz.com](mailto:DSOnlinepermits@glendaleaz.com)

You may alert the Development Services Center staff of your e-mail request by calling 623-930-2800 and requesting that your application be processed.

E-mailed application requests are checked several times a day. When your application has been processed, someone from the city of Glendale Development Services Center will call you and you will be able to pay for your permit over the phone by credit card. The fee for this type of permit is \$163.01\*. After the payment has been accepted we will e-mail your permit to you.

**\*The fees that are currently being used are subject to periodic revision. Please contact the city of Glendale at 623 930 2800 to verify the amount you will be charged for your permit.**

 <b>GLENDALÉ</b>	<b>CITY OF GLENDALE</b> <b>PERMIT APPLICATION</b> 5850 West Glendale Ave Glendale, Arizona 85301 (623) 930-2800 www.glendaleaz.com	<b>Date Stamp</b>
<b>Project Number:</b> _____		<b>Permit Number:</b> _____

\*\*\*Completely Fill Out Form\*\*\*

<b>Project Name/Nombre del Proyecto:</b> _____		
<b>Description or Scope of Work/Tipo de Trabajo:</b> _____		
<b>***THIS UPGRADE/CHANGE OUT IS NOT THE RESULT OF A FIRE OR ANY TYPE OF ABATEMENT AND IS FOR A SINGLE FAMILY RESIDENCE***</b>		
Flood Zone: _____ If other than Zone X, plan must be reviewed by Land Development Engineering.		
<b>Project Address/Domicilio del Proyecto:</b> _____		<b>Zip Code/Codigo:</b> _____
		<b>Parcel No./ No. de Parcela:</b> _____
<b>Square Footage/Pies Cuadrados:</b> _____	<input type="checkbox"/> APS <input type="checkbox"/> SRP  <input type="checkbox"/> SWG	<b>Total Construction Valuation/Valor de Construccion:</b> \$ _____

<b>Property Owner/Propietario (REQUIRED):</b> _____	<b>Telephone/Telefono (REQUIRED):</b> _____
<b>Address/Domicilio (REQUIRED):</b> _____	<b>City, State, Zip Code (REQUIRED):</b> _____

<b>Prime Contractor/Contratista:</b> _____		<b>Telephone/Telefono:</b> _____
<b>Address/Domicilio</b> _____		<b>City, State, Zip Code:</b> _____
<b>Contractor AZ ROC License Number:</b> _____	<b>License Classification</b> _____	<b>City of Glendale Sales Tax License Number:</b> _____

<b>Contact Person/Applicant---Aplicante/Persona de Contacto</b> _____		<b>Telephone/Telefono:</b> _____
<b>Address/Domicilio</b> _____		<b>City, State, Zip Code:</b> _____
<b>Email Address/Correo Electronico;</b> _____		
<b>Signature/Firme su Nombre:</b> _____		<b>Date/Fecha:</b> _____

By entering your name above you declare that all the information contained in this application is true, correct, and complete: you understand the requested permit will authorize only the work stated within the application: and agree on behalf of yourself or your firm corporation, to pay all fees, to perform all work, and to obtain all inspections in accordance with all applicable city of Glendale Codes and Ordinances. You also understand that work beyond the scope of this permit will require additional permit(s) and fees, in which case this permit fee will not be refunded.