



## City of Glendale

### PLAN REVIEW: TARGET TURNAROUND TIMES

This information is provided as a guideline for completion of plan review turnaround times. The review times indicate the target number of **business working days** to complete a plan review. The plan review times assume the submittal of complete drawings. The review period starts on the next whole business day following the day of submittal. (Effective 1/29/2018)

Commercial Construction Plans	1 <sup>st</sup> Review Business Days	2 <sup>nd</sup> & Subsequent Review
New Commercial Buildings (Building & Infrastructure)	25	15
Commercial Remodels	15	13
Tenant Improvements	10	10
Commercial Plan Revisions	10	10
Fire Protection Projects	10	10
Special Events Plan Review*	10	10
Deferred Submittals	Same review time as original project	

\* Application for a special event must be filed a minimum of 30 days prior to the event.

Residential Construction Plans	1st Review Business Days	2 <sup>nd</sup> & Subsequent Review
Standard Home Plans	20	15
Custom Home Plans	15	13
Residential Plan Revisions	10	10
Room Additions & Accessory Buildings	10	10
Retaining Walls, Fences, Pool Engineering	10	10
Permit Processing (Tract Homes)	5	5
Permit Processing (Pools, Signs, Misc.)	3	3
Project Intake Completeness Review	1	1

Note: Expedited review time period is 50% of the plan review times listed above. Expedited review requires the approval of the Building Safety Official and shall be charged at 300% of the normal plan review fee.