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│    Financial Services       │
│       Department            │
│    Sherry Schurhammer       │
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│Management│ │Finance │ │ Materials  │
│& Budget  │ │        │ │Management  │
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Mission Statement:

The Financial Services Department helps the city to accomplish its financial management objectives.

Department Description:

The Financial Services Department provides a range of services that helps ensure prudent fiscal management of city resources. Specifically, the four divisions of the department provide the services identified in the following bullet points:

- The Management and Budget Division conducts independent, objective analyses of expenditures and revenues, as well as expenditure and revenue forecasts, in monitoring the budget for the current fiscal year and developing the budget for the next fiscal year.
- The Finance Division's main responsibilities are debt management, banking services, investment management, and financial analysis for the city. Finance also provides financial information to the public, state agencies, bond holders, grantors, auditors, city management, and the City Council.
- The Purchasing Division works with departments to ensure the procurement of goods and services is completed in a manner that is compliant with city and state statutes.
- The Grants Administration Division is responsible for coordinating the city's efforts to identify and obtain alternative funding for priority projects that advance the mission, goals and objectives established by the City Council and executive management.

MANAGEMENT & BUDGET
Don Bolton

Mission Statement:

Management and Budget helps the city to accomplish its financial management objectives by:

- promoting integrity and public accountability in the budget planning and implementation process;
- increasing public trust in the city's fiscal planning and implementation efforts by presenting information in a clear and understandable manner
- improving the efficiency and effectiveness of citywide business processes to ensure prudent fiscal management of the city's resources.

Division Description:

The Management and Budget Division provides internal budget guidance and support services to all of the 18 departments within the city. Management and Budget spearheads the budget planning and implementation process for the city as a whole, presents budget related information to the public in a clear and understandable way, and provides professional expertise to Mayor and Council on financial management decisions. The department provides citizens with information that is key to understanding the goals and priorities of the city.

FISCAL YEAR 2013

GOALS

Goal	Collect, analyze and provide accurate and useful information to city departments, city management, and the Mayor and City Council as it relates to the city budget.
Related Council Goal	One community that is fiscally sound.
Activities	• Prepare the annual Council workshop materials relating to the operating and capital budgets. • Prepare reports on capital-related budget items, such as capital budget financial options and property tax rate options as needed. • Work with individual departments on rate studies for the enterprise funds and other departments that are supported in whole or in part by fees. • Maintain an open and responsive relationship with management, Council, and departments in order to anticipate information needs.
Expected Outcomes (Perf. Measures)	• Monthly expenditure and revenue reports are evaluated and follow up with departments occurs as needed. The FY 2013 operating and capital budgets and quarterly reports to Mayor and Council presented accurately and in a timely manner. • Positive recognition from GFOA on annual budget book.
Time Commitment	This goal reflects an ongoing time commitment from the budget division. Preparation of budget information is a consistent requirement of Management and Budget.
Expected Challenges	Maintaining the level of service provided to the organizaiton and the community with the loss of 2 FTE's, a budget analyst and budget coordinator, over the past two fiscal years.
Goal	Successfully complete the program management of the Energy Efficeny and Conservation Block Grant (EECBG) and provide a centralized grants coordination function for the organization.
Related Council Goal	One community that is fiscally sound.

Activities	• Complete all EECBG projects on time and identify energy and cost savings that are communicated to the organization and the community. • Work with departments to identify projects for which grant funds are available, help prepare accurate and complete grant applications and resolve grant administration issues that might arise once funding is awarded. • Build relationships with other Valley cities and non-profits to develop regional grant applications that are more likely to be funded.
Expected Outcomes (Perf. Measures)	• The three-year EECBG grant is expected to be completed by May 2013. This $2.324M grant has 13 activities within the program and is expected to reduce energy use and operating costs throughout the city.
Time Commitment	• EECBG grant deadline is May 2013. • Grant coordination efforts are on-going throughout the year.
Expected Challenges	• State and Federal grant opportunities have seen a significant decline over the last several years.

FISCAL YEAR 2012

Area of Innovation:

• Over the past fiscal year, Management and Budget has worked diligently to enhance the capabilities of the city's software technology systems to improve the evaluation and analysis of budget vs actual related data. Management and Budget developed Budget Control Queries and Reports, a user-friendly interface with PeopleSoft, the city's financial system, which is menu driven and runs queries of real-time information of expenditures and revenues. This is of great benefit to the organization as it allows non-technical staff throughout the organization to gain access to real-time data regarding their departmental budgets via drop down menus and point and click type selection buttons. This will allow the organization to better analyze budget-related data and make more informed management decisions. The system was developed and tested in FY2012 and is expected to be rolled out to the organization in FY2013.

Accomplishments:

• Received the GFOA Distinguished Budget Award for the FY 2012 budget document. The overall document was scored as "proficient" and/or "outstanding" by all reviewers in regards to a policy document, financial plan and operations guide and was scored as "proficient" in regards to the overall presentation as a communications device.

GOAL UPDATES	
Goal	Collect, analyze and provide accurate and useful information to city departments, city management, and the Mayor and City Council as it relates to the city budget.

Related Council Goal	One community that is fiscally sound.
Was the goal met?	Yes.
What were the Performance Measures?	• Monthly expenditure and revenue reports were consistently completed in a timely and accurate manner. • The FY 2012 recommended operating and capital budgets and quarterly reports to Mayor and Council were presented accurately and in a timely manner. • The FY 2011 annual budget book received the GFOA's Distinguished Budget Presentation Award
Obstacles/Challenges	None.
Goal	Leverage software technology systems that minimize manual processes, improve the accuracy and breadth of data collected, and enhance the evaluation and analysis of budget related data.
Related Council Goal	One community that is fiscally sound.
Was the goal met?	Yes.
What were the Performance Measures?	• Minimized "shadow systems" used for budget data in city departments. • Minimized manual processes and reduced potential errors due to the multiple entry of data or missing data. • Enhanced the capabilities of PeopleSoft, the city's financial system, by developing an in-house interfacing tool that allowed the organization to easily access real-time information regarding their departmental budgets. This system was developed and tested this fiscal year and is expected to be rolled-out to the organization in FY13.
Obstacles/Challenges	None.

FISCAL YEAR 2011

Area of Innovation:

- Cross trained two individuals in Management and Budget to assist the Finance Division during off peak time. These staff members specifically focused on analysis related to a residential rental canvas of the city. This creative use of staff helped mitigate reduced staffing levels in Finance, provided development opportunities for Management and Budget staff and generated $15,318 of residential rental tax bills that were past due. It also created a potential future rental tax of $7,003 annually from the 25 audited rental properties.
- Created enhanced BI reports for expenditure to budget data that improves the evaluation and analytic tools for departments across the city. This innovation allows departments to drill down into expenditure data details immediately as opposed to opening a new screen and sifting through volumes of data to see their particular expenditure details. This enhancement has made it much easier for departments to view and analyze their expenditure and budget data.

Accomplishments:
- Received the GFOA Distinguished Budget Award for the FY 2011 budget document by achieving the highest rating in accordance with award criteria. Received outstanding ratings from GFOA for sections within the budget document related to the book as a policy document, a financial plan, an operations guide and a communications device.

GOAL UPDATES	
Goal	Collect, analyze and provide accurate and useful information to city departments, city management and the Mayor and City Council as it relates to the city budget.
Related Council Goal	One community that is fiscally sound.
Was the goal met?	Yes.
What were the Performance Measures?	• Monthly expenditure and revenue reports were consistently completed in a timely and accurate manner. • The FY 2011 recommended operating and capital budgets and quarterly reports to Mayor and Council were presented accurately and in a timely manner. • The FY 2011 annual budget book received the GFOA's Distinguished Budget Presentation Award.
Obstacles/Challenges	None.

FINANCE
Diane Goke

Mission Statement:
The Finance Division's mission is to provide responsible financial management and exemplary customer services with integrity.

Division Description:
The Finance Division's main responsibilities are debt management, banking services, investment management, and financial analysis for the city. Finance also provides financial information to the public, state agencies, bond holders, grantors, auditors, city management, and the City Council. Accounting Services prepares external financial reports, manages the city payroll process, pays vendors, and provides financial management consulting to departments. License/Collection administers the sales tax code to ensure compliance and is responsible for the collection of accounts receivable. The Customer Service Office bill customers for utility services, processes cash receipts and provides overall customer service to citizens.

FISCAL YEAR 2013

GOALS	
Goal	Start disconnection of water services by 8:00 am on scheduled day.
Related Council Goal	One community that is fiscally sound. One community with high quality services for citizens.

Activities	Work with the Water Services department to begin disconnection process sooner. This will allow water users to have service restored quicker and the will be more manageable for staff.
Expected Outcomes (Perf. Measures)	Balance workload among staff and provide more efficient customer service to the public.
Time Commitment	Six months.
Expected Challenges	Coordination between two different departments, Financial Services department and Water Services department.

Goal	Implement PeopleSoft capital assets module & streamline processes.
Related Council Goal	One community that is fiscally sound.
Activities	Clean-up current capital assets records, set up PeopleSoft capital assets module, test the system, upload the data into the module, write up procedures and processes manual, and train staff.
Expected Outcomes (Perf. Measures)	- By streamlining the capital assets process into PeopleSoft we will reduce data entry errors ensuring capital assets are being recorded properly and shorten the processing time allowing the accounting staff more time to focus on other issues. - The module will produce accurate and up-to-date reports for use by departments for their annual audits, which will reduce the audit process time frame for Finance. - The departments will be able to access the information in real time so they do not have to wait for reporting and can manage their inventory. - All of this results in more a more efficient process and more accurate accounting data.
Time Commitment	6-7 month process to include training-should be completed by December 2012.
Expected Challenges	Limited experience w/ PeopleSoft program, spreadsheet clean-up & upload into module, city staff resistance due to changes in process.

Goal	Provide taxpayers with an on-line, electronic solution to file sales tax returns and payment of taxes.
Related Council Goal	One community that is fiscally sound.
Activities	Implement e-tax system, set up registration and login, and promote e-tax service.
Expected Outcomes (Perf. Measures)	Creates efficiencies, generates cost savings and provides taxpayers an easy, quick and accurate method to file a return and pay taxes.
Time Commitment	The goal is an ongoing effort, intended to attain 80% electronically filed returns and payments within five (5) years.
Expected Challenges	Resources to operate both manual and electronic tax return and payment processes until fully transitioned; earning taxpayer trust and willingness to participate; funding for development and implementation.

FISCAL YEAR 2012

Area of Innovation:
- In December 2011 Billing Services and Customer Relations instiued a "lump sum deposit" alternative for the qualified property management and real estate agents. This new deposit option gave these parties the option to pay a one-time $500 utility deposit for all the properties they opened with the city. This program was succesfully implemented and resulted in more convenience with the two parties, better customer service and decreased work load for staff.
- The method of paying vendors electronically through the ACH (automated clearing house) system was developed and tested in Peoplesoft during FY12. The ACH payment method provides an opportunity for vendors doing business with the city to receive payments for their services in a timely manner by eliminating paper checks. This payment method is expected to be rolled out in a production environment toward the end of FY12.

Accomplishments:
- Developed and implemented billing of fire inspection fees through the TaxMantra sales tax system using the annual business license renewal process.
- In January of 2012 the Billing Services and Customer Relations staff coordinated a dedicated staff meeting once a month. After an analysis of the incoming call statistics were complete, the Customer Relations call center opened up an hour later, one time a month. This resulted in a better communciation with all Billing, Customer Relations and Cashiering staff. In addition, the opportunity was there to have the Field Customer Service staff attend once a quarter. This collabortive effort resulted in better communication and training opportunity for the combined departments.
- In March of 2012, the first file was sent to the third-party collections vendor. A collaborative effort was completed between the Revenue Recovery, Billing Services and Cashiering groups to establish procedures, prepare the file and send it to the collection agency for bad debt recovery.
- The city received an unqualified audit opinion in December 2011 regarding the FY 2011 Comprehensive Annual Financial Report (CAFR). This audit covers the restatement of beginning fund balance for the governmental funds as required by the new pronouncement #54 issued by the rule making body Governmental Accounting Standards Board. This change clarifies the reporting of fund balances for the governmental funds for end-users of the CAFR, which includes the general public, municipal bond investors, etc. Additionally, this change brings the city's required annual CAFR in-line with the standards established by GASB.

GOAL UPDATES	
Goal	Eliminate routine paper checks.
Related Council Goal	One community that is fiscally sound.
Was the goal met?	While we have eliminated some paper checks, we will be working in the coming year to continue the process by working with our vendors.

What were the Performance Measures?	Eliminated some paper checks.
Obstacles/Challenges	The fact that we have to work with several outside parties to achieve this goal is challenging.
Goal	Implement an automated sales tax filing process that is available online.
Related Council Goal	One community that is fiscally sound.
Was the goal met?	No.
What were the Performance Measures?	Reduced volume of mail, walk-in customers and number of sales tax returns and payments processed manually.
Obstacles/Challenges	After initial implementation of the sales tax system, we had many process and system changes that restricted us from achieving this goal.
Goal	Transition outlying departments to a more self-sufficient centralized cashiering process.
Related Council Goal	One community that is fiscally sound.
Was the goal met?	Yes
What were the Performance Measures?	The accurate reporting of receipts entered into the system by the outlying department.
Obstacles/Challenges	Configuration of the program at an offsite location.

FISCAL YEAR 2011

Area of Innovation:
- Due to enhanced functionality in the cities new municipal billing system, customers' final bills are processed at an expedited rate enabling them to receive their deposit refund weeks earlier compared to the cities previous municipal billing system.

Accomplishments:
- On February 7, 2011 Sales Tax staff implemented a new sales tax system-"Tax Mantra." Tax Mantra provides effective, flexible management of the city's current and future tax and licensing needs. Special features include E-Tax an electronic online tax return service for customer, and I-Capture which takes a visual scan of information and converts it into electronic data. Benefits of Tax Mantra include: integration of e-commerce capabilities like online license applications, online tax return filing, customer account detail self-management, and online tax return payments. Tax Mantra also allows for payments of other system balances, dynamic query and reporting capabilities for management, integration with other city database systems, daily postings to the general ledger, data mining capabilities, document management and ADA compliance.
- Successfully cross trained Accounts Payable and Cashiering staff so they have the skills and knowledge to be utilized at high peak times between the two business units. High peak times constitute heavy lobby traffic in the customer service lobby and/or

Lockbox for Utility and Sales Tax payments. High peak times in the accounts payable constitute seasonal peak periods during fiscal year end and annual reporting in January.

GOAL UPDATES	
Goal	Compile financial information to produce an approved Comprehensive Annual Financial Report (CAFR).
Related Council Goal	One community that is fiscally sound.
Was the goal met?	Goal was met.
What were the Performance Measures?	City received the GFOA Certificate of Achievement.
Obstacles/Challenges	Implementing the Governmental Accounting Standards Board's new pronouncements for accounting for intangible assets.
Goal	Document and complete an implementation plan for the Government Accounting Standards Boards (GASB) Statement No. 54.
Related Council Goal	One community that is fiscally sound.
Was the goal met?	On track to meeting the goal by fiscal year end 6/30/2011.
What were the Performance Measures?	Completion of an implementation plan that meets or exceeds the GASB standards.
Obstacles/Challenges	None.

MATERIALS MANAGEMENT
Jacque Behrens

Mission Statement:
- To augment the effectiveness of the tax dollar in the purchase of materials and services within the requirements of city code and state law.

Division Description:
- Working with city departments to ensure the procurement of goods and services is completed in a manner that is compliant with city code and state statutes.
- Providing logistical support to departments by procuring and maintaining a secure, just-in-time inventory of supplies for all city departments.

FISCAL YEAR 2013	

GOALS	
Goal	Ensure procurement procedures are current and complete.
Related Council Goal	One community that is fiscally sound.
Activities	Develop and update procurement procedures to reflect changes that have occurred.
Expected Outcomes (Perf. Measures)	Procurement procedures are current and complete.
Time Commitment	Ongoing.
Expected Challenges	Resources.

FISCAL YEAR 2012

Area of Innovation:
- Updated and streamlined solicitation documents and forms to reduce the time it takes to complete procurement activities.

Accomplishments:
- Completed 30 solicitations, 54 sole source/emergency purchases and processed over 565 purchase orders.

GOAL UPDATES	
Goal	Ensure the procurement code is current.
Related Council Goal	One community that is fiscally sound.
Was the goal met?	Yes.
What were the Performance Measures?	Internal procedures were developed or are being revised to ensure compliance with the procurement code.
Obstacles/Challenges	Resources.

FISCAL YEAR 2011

Area of Innovation:
- Streamlined procurement forms and processes to enhance communication and access to information.

Accomplishments:
- Maintained over 200 contracts with an estimated value in excess of $60 million.

GOAL UPDATES	
Goal	Reduce the manual processes through increased use of PeopleSoft functionalities. Improve employee skill sets in using PeopleSoft functions.
Related Council Goal	One community that is fiscally sound.
Was the goal met?	Yes.
What were the Performance Measures?	The revision of the procurement code has been deferred until completion of the FY 2011 budget development process and implementation of a PeopleSoft upgrade.
Obstacles/Challenges	Resources.

FINANCE

FUND NUMBER / BUDGET BY PROGRAM	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Percent Over FY 2012 Budget
(1000) Accounting Services	$852,193	$848,492	$847,099	$823,627	-3%
(1000) Finance Administration	$428,576	$531,275	$529,766	$483,798	-9%
(1000) License/Collection	$697,775	$665,368	$651,559	$722,844	9%
(1282) Arena Management Fee	$25,000,000	$20,000,000	$25,000,000	$17,000,000	-15%
(1780) Arena Renewal and Replacement	$0	$550,000	$0	$1,117,000	103%
(1790) AZSTA - Stadium Tax Refund	$1,043,117	$1,745,900	$1,745,900	$2,399,570	37%
(2360) Customer Service Office	$2,382,145	$2,963,088	$2,953,965	$2,957,838	0%
Total - Finance	**$30,403,806**	**$27,304,123**	**$31,728,289**	**$25,504,677**	**-7%**

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Percent Over FY 2012 Budget
Wages/Salaries/Benefits	$3,648,419	$4,111,403	$4,111,403	$3,993,365	-3%
Supplies and Contracts	$26,760,329	$23,393,660	$27,817,826	$21,608,254	-8%
Internal Premiums	$73,391	$87,901	$87,901	$84,253	-4%
Internal Service Charges	$40,541	$37,418	$37,418	$46,380	24%
Work Order Credits	($118,874)	($326,259)	($326,259)	($227,575)	-30%
Total - Finance	**$30,403,806**	**$27,304,123**	**$31,728,289**	**$25,504,677**	**-7%**

FUND NUMBER / STAFFING BY PROGRAM	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Percent Over FY 2012 Budget
(1000) Accounting Services	16	15	13	13	-13%
(1000) Finance Administration	4	6	4	4	-33%
(1000) License/Collection	8.5	7	7	7	0%
(2360) Customer Service Office	35.5	35.5	35.5	35.5	0%
Total -Finance	**64**	**63.5**	**59.5**	**59.5**	**-6%**

LEASE PMTS/OTHERFEES

FUND NUMBER / BUDGET BY PROGRAM	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Percent Over FY 2012 Budget
(1000) 1000 Advisor Fees	$58,132	$90,000	$90,000	$90,000	0%
(1000) Lease Payments	$12,963,406	$403,075	$632,758	$1,177,077	192%
(1000) Merchant Fees	$280,436	$199,687	$199,687	$199,687	0%
(1980) 1980 Advisor Fees	$152	$6,066	$0	$6,066	0%
(2000) 2000 Advisor Fees	$0	$1,030	$0	$1,030	0%
(2040) 2040 Advisor Fees	$1,824	$2,000	$1,701	$2,000	0%
(2060) 2060 Advisor Fees	$459	$6,857	$107	$6,857	0%
(2080) 2080 Advisor Fees	$59	$2,000	$0	$3,734	87%
(2100) 2100 Advisor Fees	$586	$2,000	$725	$2,000	0%
(2180) 2180 Advisor Fees	$4,285	$5,213	$4,640	$5,213	0%
(2210) 2210 Advisor Fees	$4,226	$13,568	$13,568	$13,568	0%
(2360) 2360 Advisor Fees	$0	$3,289	$3,289	$3,289	0%
(2400) 2400 Advisor Fees	$0	$17,222	$17,222	$17,222	0%
(2420) 2420 Advisor Fees	$0	$17,514	$17,514	$17,514	0%
Total - Lease Pmts/OtherFees	**$13,313,565**	**$769,521**	**$981,211**	**$1,545,257**	**101%**

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Percent Over FY 2012 Budget
Supplies and Contracts	$13,313,565	$769,521	$981,211	$1,545,257	101%
Total - Lease Pmts/OtherFees	**$13,313,565**	**$769,521**	**$981,211**	**$1,545,257**	**101%**

MANAGEMENT & BUDGET

FUND NUMBER / BUDGET BY PROGRAM	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Percent Over FY 2012 Budget
(1000) Budget & Research	$638,863	$622,329	$621,113	$554,290	-11%
(1000) Grants Administration	$39,011	$58,653	$58,609	$65,743	12%
(1000) Materials Management	$395,613	$163,126	$163,002	$292,544	79%
Total - Management & Budget	**$1,073,487**	**$844,108**	**$842,724**	**$912,577**	**8%**

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Percent Over FY 2012 Budget
Wages/Salaries/Benefits	$1,046,300	$894,715	$894,715	$939,200	5%
Supplies and Contracts	$10,097	$24,509	$23,125	$22,505	-8%
Internal Premiums	$12,735	$11,318	$11,318	$10,221	-10%
Internal Service Charges	$4,355	$5,871	$5,871	$5,041	-14%
Work Order Credits		($92,305)	($92,305)	($64,390)	-30%
Total - Management & Budget	**$1,073,487**	**$844,108**	**$842,724**	**$912,577**	**8%**

FUND NUMBER / STAFFING BY PROGRAM	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Percent Over FY 2012 Budget
(1000) Budget & Research	6	6	4	4	-33%
(1000) Grants Administration	1	1	1	1	0%
(1000) Materials Management	4	2	3	3	50%
Total -Management & Budget	**11**	**9**	**8**	**8**	**-11%**

GRANTS

FUND NUMBER / BUDGET BY PROGRAM	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Percent Over FY 2012 Budget
(1840) DV Pilot Project Grant	$182,281	$68,219	$68,219	$0	-100%
(1840) Miscellaneous Grants	$275,453	$8,626,542	$650,000	$4,960,603	-42%
(1842) ARWRF Facility UV System Imp	$102,846	$806,000	$76,355	$806,799	0%
(1842) AzPAC Project AZ ARRA BTOP 1	$9,966	$0	$0	$0	NA
(1842) Build Safe Engy Prog Enhance	$4,212	$87,599	$1,662	$29,259	-67%
(1842) Downtown Parking Garage Light	$0	$0	$64,000	$0	NA
(1842) Energy Matters Public Educat	$54,223	$162,906	$43,794	$73,771	-55%
(1842) Equip Mgmt Facility Lighting	$0	$0	$35,352	$31,296	NA
(1842) GMOC Parking Garage Lighting	$0	$0	$57,571	$5,308	NA
(1842) Main Library Lighting	$287,101	$136,831	$64,350	$0	-100%
(1842) MRF Lighting Retrofit	$0	$0	$10,000	$0	NA
(1842) Program Manager	$24,223	$218,026	$22,697	$57,225	-74%
(1842) Public Safety/Court Lighting	$59,540	$32,000	$19,409	$9,051	-72%
(1842) Solar Parks Lighting	$0	$0	$0	$165,079	NA
(1842) Sports Courts Lighting Retrofi	$65,528	$75,000	$4,079	$0	-100%
(1842) Traffic Signal LED Conversion	$45,010	$42,790	$0	$0	-100%
(1842) Well 43 Variable Drive Retrofi	$13,645	$75,000	$6,885	$76,970	3%
Total - Grants	**$1,124,028**	**$10,330,913**	**$1,124,373**	**$6,215,361**	**-40%**

BUDGET BY CATEGORIES OF EXPENDITURES	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Percent Over FY 2012 Budget
Wages/Salaries/Benefits	$269,750	$466,844	$255,232	$223,021	-52%
Supplies and Contracts	$853,890	$9,865,570	$870,642	$5,992,340	-39%
Internal Service Charges	$388		$0	$0	
Work Order Credits		($1,501)	($1,501)		
Total - Grants	**$1,124,028**	**$10,330,913**	**$1,124,373**	**$6,215,361**	**-40%**

FUND NUMBER / STAFFING BY PROGRAM	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Percent Over FY 2012 Budget
(1840) DV Pilot Project Grant	1	1			
Total -Grants	**1**	**1**			