



If your department is hosting, a department representative must be present in the suite for the duration of the event.

Please fax all pages of this signed form to the Communications Department at (623) 915-2696. Please retain a copy for your records.

Debbie Denuit

Signature

9-30-13

Date

X Jane Watters

Requesting Department Head Signature

X Jane Watters

Communications Department Signature

Julie Moran

City Manager's Office Signature