

**City of Glendale
Library Advisory Board Meeting
Main Library Boardroom
5959 W. Brown Street
Glendale Arizona, 85301**

**Wednesday, November 14, 2012
6:00 p.m.**

AGENDA

I. Call to Order

II. Introduction and Swearing in New Member, Chase MacKay

III. Approval of Minutes – October 18, 2012

IV. Business from the Floor

Summary: At this time the Board will hear comments from the public. The Board, however, may not discuss or consider items not appearing on the agenda, but may refer the matter to the Parks, Recreation and Library Services Director for follow-up.

V. Usability Testing of the Public Access Catalog (PAC)

Summary: Currently the library is migrating to a new library system that was purchased by the Maricopa County Library District through an Intergovernmental Agreement between the City of Glendale and Maricopa County Library District. The Library Advisory Board members will provide staff input in evaluating the efficiency, accuracy and emotional response to the interface while performing various searches. Members will also be viewing other Polaris library websites in regards to implementation of possible customizations to the interface.

Recommendation: For information and discussion.

VI. Review the Mission and Responsibilities of the Library Advisory Board Members

Summary: The Chair of the Library Advisory Board, Char Sharp and staff will review and discuss with members the mission of the Library Advisory Board and the responsibilities of the Board as new members.

Recommendation: For information and discussion.

VII. Review of 2012 Library Advisory Board Goals and Creation of 2013 Goals

Summary: The Library Advisory Board members will review and evaluate the 2012 Library Advisory Board goals for completion and discuss and develop 2013 goals.

Recommendation: For discussion and decision.

VIII. Library Director Update

Summary: The Chief Librarian will present and update members on current Library activities, operations and projects.

- Circulation Statistics
- Best Sellers
- Staffing Update
- Other

Recommendation: For information and discussion.

IX. December Library Advisory Board Meeting

Summary: Traditionally in the past the Library Advisory Board meetings have been vacated due to holiday activities, the members will be voting to either meet in December or vacate the meeting.

Recommendation: For discussion and decision.

IX. Library Advisory Board Comments and Suggestions

Summary: This is an opportunity for the Board to share any observations, comments, reflections and discussion. Staff will follow-up as appropriate.

Recommendation: For information and discussion.

X. Adjournment

The next regular meeting will be in the Boardroom at the Main Library on **Wednesday, December 12, 2012 at 6 PM** or **Wednesday, January 9, 2013 at 6 PM**.



Special Accommodations: For special accommodations, please contact Mary Hill at 623-930-2826 at least three working days prior to the meeting for special accommodations. Hearing impaired persons may use the Arizona Relay Service (1-800-367-8939).