

**City of Glendale
Library Advisory Board Meeting
Foothills Branch Library, Hummingbird Room
19055 N. 57th Ave.
Glendale Arizona, 85308**

**Wednesday, February 12, 2014
6:00 p.m.**

AGENDA

I. Call to Order

II. Approval of Minutes – December 11, 2013 and January 11, 2014 Retreat Minutes

III. Business from the Floor

Summary: At this time the Board will hear comments from the public. The Board, however, may not discuss or consider items not appearing on the agenda, but may refer the matter to the Parks, Recreation and Library Services Director for follow-up.

IV. Foothills Branch Library Service Desk Restructuring

Summary: Beginning July 1, 2013, the three libraries have been in the process of reorganizing and restructuring the customer service points in order to continue to provide excellent customer service due to the reduction in the staff force. As a result of this process library staff will provide a tour of the Foothills Branch Library and explain the changes that have occurred to date.

Recommendation: For information and discussion.

V. Library Advisory 2014-2015 Action Plan

Summary: Each year the Library Advisory Board members create goals to accomplish during the year. On January 11, 2014, the Board members participated in a retreat in developing their 2014-2015 Action Plan. Board members will continue the development of their goals.

Recommendation: For information, discussion and decision.

VI. Annual Library Survey

Summary: Each year the Library gains input from library customers through an annual library survey during the spring timeframe. Several questions are asked relating to their experiences and resources that are available to them. The Library Advisory Board members will review the annual survey and make changes or additions.

Recommendation: For information, discussion and decision.

VII. Library Director Update

Summary: The Chief Librarian will present and update members on current Library activities, operations and projects.

- LSTA Grants
- Zinio
- Create, Connect, Collaborate Space Update
- Friends of Glendale Public Library Update
- Other

Recommendation: For information and discussion.

IX. Library Advisory Board Comments and Suggestions

Summary: This is an opportunity for the Board to share any observations, comments, reflections and discussion. Staff will follow-up as appropriate.

Recommendation: For information and discussion.

X. Adjournment

The next regular meeting will be in the Large Meeting Room at the **Main Library** on **Wednesday, March 12 at 6 PM.**



Special Accommodations: For special accommodations, please contact Cheryl Kennedy at 623-930-3546 at least three working days prior to the meeting for special accommodations. Hearing impaired persons may use the Arizona Relay Service (1-800-367-8939).