



City of Glendale

5850 West Glendale Avenue
Glendale, AZ 85301

Voting Meeting Agenda City Council

Mayor Jerry Weiers
Vice Mayor Ian Hugh
Councilmember Jamie Aldama
Councilmember Samuel Chavira
Councilmember Gary Sherwood
Councilmember Lauren Tolmachoff
Councilmember Bart Turner

Tuesday, October 13, 2015

6:00 PM

Council Chambers

Voting Meeting

One or more members of the City Council may be unable to attend the Council Meeting in person and may participate telephonically, pursuant to A.R.S. § 38-431(4).

CALL TO ORDER

POSTING OF COLORS

PLEDGE OF ALLEGIANCE

PRAYER/INVOCATION

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Mayor's Office and interested persons should contact the Mayor's Office for further information.

CITIZEN COMMENTS

If you wish to speak on a matter concerning Glendale city government that is not on the printed agenda, please fill out a Citizen Comments Card located in the back of the Council Chambers and give it to the City Clerk before the meeting starts. The City Council can only act on matters that are on the printed agenda, but may refer the matter to the City Manager for follow up. When your name is called by the Mayor, please proceed to the podium. State your name and the city in which you reside for the record. If you reside in the City of Glendale, please state the Council District you live in (if known) and begin speaking. Please limit your comments to a period of three minutes or less.

APPROVAL OF THE MINUTES OF SEPTEMBER 15, 2015 SPECIAL VOTING MEETING AND SEPTEMBER 22, 2015 VOTING MEETING

1. [15-664](#) APPROVAL OF THE MINUTES OF SEPTEMBER 15, 2015 AND SEPTEMBER 22, 2015

Staff Contact: Pamela Hanna, City Clerk

Attachments: [Meeting Minutes of September 15, 2015 Special Voting](#)
[Meeting Minutes of September 22, 2015](#)

BOARDS, COMMISSIONS AND OTHER BODIES

APPROVE RECOMMENDED APPOINTMENTS TO BOARDS, COMMISSIONS AND OTHER BODIES

PRESENTED BY: Councilmember Lauren Tolmachoff

2. [15-663](#) BOARDS, COMMISSIONS & OTHER BODIES
Staff Contact: Brent Stoddard, Director, Intergovernmental Programs

PROCLAMATIONS AND AWARDS

3. [15-674](#) RECOGNIZING THE CITY OF GLENDALE AS A RECIPIENT OF THE 2015 SECRETARY OF DEFENSE EMPLOYER SUPPORT FREEDOM AWARD
Staff Contact: Jessi Pederson, Chief of Staff
Presented and Accepted By: Office of the Mayor

CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. Items on the consent agenda are intended to be acted upon in one motion unless the Council wishes to hear any of the items separately.

4. [15-627](#) APPROVE SPECIAL EVENT LIQUOR LICENSE, CAUSE INC. FOUNDATION
Staff Contact: Vicki Rios, Interim Director, Finance and Technology
Attachments: [Application](#)
[Calls for Service](#)
5. [15-628](#) APPROVE SPECIAL EVENT LIQUOR LICENSE, KIWANIS CLUB OF GLENDALE
Staff Contact: Vicki Rios, Interim Director, Finance and Technology
Attachments: [Application](#)
[Calls for Service](#)
6. [15-630](#) APPROVE SPECIAL EVENT LIQUOR LICENSES, ARIZONA HAMMERS SOCCER CLUB
Staff Contact: Vicki Rios, Interim Director, Finance and Technology
Attachments: [Application](#)
[Calls for Service](#)
7. [15-631](#) APPROVE LIQUOR LICENSE NO. 5-17610, PITA KABOB GRILL
Staff Contact: Vicki Rios, Interim Director, Finance and Technology

- Attachments:** [Map](#)
[Calls for Service](#)
8. [15-632](#) APPROVE LIQUOR LICENSE NO. 5-13878, FRESH HEALTHY CAFE
Staff Contact: Vicki Rios, Interim Director, Finance and Technology
- Attachments:** [Map](#)
[Calls for Service](#)
9. [15-633](#) APPROVE LIQUOR LICENSE NO. 5-14202, BEBE'S SOUTHERN COOKING
Staff Contact: Vicki Rios, Interim Director, Finance and Technology
- Attachments:** [Map](#)
[Calls for Service](#)
10. [15-634](#) APPROVE LIQUOR LICENSE NO. 3-1262, AJ MINIMART
Staff Contact: Vicki Rios, Interim Director, Finance and Technology
- Attachments:** [Map](#)
[Calls for Service](#)
11. [15-635](#) APPROVE LIQUOR LICENSE NO. 5-17589, ONE STOP CONVENIENCE STORE
BEER AND WINE
Staff Contact: Vicki Rios, Interim Director, Finance and Technology
- Attachments:** [Map](#)
[Calls for Service](#)
12. [15-636](#) APPROVE LIQUOR LICENSE NO. 5-17727, DAVE & BUSTER'S
Staff Contact: Vicki Rios, Interim Director, Finance and Technology
- Attachments:** [Map](#)
[Calls for Service](#)
13. [15-645](#) AUTHORIZATION FOR THE EXPENDITURE OF FUNDS TO INFOR PUBLIC
SECTOR, INC., FOR THE CITY'S ANNUAL HANSEN MAINTENANCE
RENEWAL
Staff Contact: Vicki Rios, Interim Director, Finance and Technology
- Attachments:** [C-4525](#)
[Quotes - Hansen Maintenance](#)
14. [15-623](#) AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES
AGREEMENT FOR EMPLOYEE BENEFITS CONSULTING SERVICES WITH
THE SEGAL COMPANY, INC., DOING BUSINESS AS SEGAL WATERS
CONSULTING
Staff Contact: Jim Brown, Director, Human Resources and Risk
Management
- Attachments:** [Professional Services Agreement](#)
15. [15-666](#) POSITION RECLASSIFICATIONS

Staff Contact: Jim Brown, Director, Human Resources and Risk Management

Attachments: [Classification Study Status Report](#)

16. [15-676](#) AUTHORIZATION TO ENTER INTO AMENDMENT NO. 3 TO THE CONTRACT EXTENSION FOR C-8926-3 ROOF RESIDENTIAL REPAIR PROGRAM AND RATIFICATION OF EXPENDITURES FOR JIM BROWN AND SONS ROOFING
Staff Contact: Erik Strunk, Director, Community Services

Attachments: [Amendment No. 3](#)
[Brochure for Rehabilitation Program \(2015-16\)](#)

17. [15-611](#) AWARD OF BID IFB 16-01, AUTHORIZATION TO ENTER INTO AN AGREEMENT AND APPROVE EXPENDITURE OF FUNDS TO PURCHASE CHEMICALS FROM THATCHER COMPANY OF ARIZONA, INC.
Staff Contact: Craig Johnson, P.E., Director, Water Services

Attachments: [IFB 16-01, Agreement and Bid Tabulation](#)

18. [15-612](#) AWARD OF BID IFB 16-01, AUTHORIZATION TO ENTER INTO AN AGREEMENT AND APPROVE EXPENDITURE OF FUNDS TO PURCHASE CHEMICALS FROM DPC ENTERPRISES
Staff Contact: Craig Johnson, P.E., Director, Water Services

Attachments: [IFB 16-01, Agreement and Bid Tabulation](#)

19. [15-613](#) AWARD OF BID IFB 16-01, AUTHORIZATION TO ENTER INTO AN AGREEMENT AND APPROVE EXPENDITURE OF FUNDS TO PURCHASE CHEMICALS FROM PENCCO, INC.
Staff Contact: Craig Johnson, P.E., Director, Water Services

Attachments: [IFB 16-01, Agreement and Bid Tabulation](#)

20. [15-614](#) AWARD OF BID IFB 16-01, AUTHORIZATION TO ENTER INTO AN AGREEMENT AND APPROVE EXPENDITURE OF FUNDS TO PURCHASE CHEMICALS FROM BRENNTAG PACIFIC, INC.
Staff Contact: Craig Johnson, P.E., Director, Water Services

Attachments: [IFB 16-01, Agreement and Bid Tabulation](#)

21. [15-615](#) AWARD OF BID IFB 16-01, AUTHORIZATION TO ENTER INTO AN AGREEMENT AND APPROVE EXPENDITURE OF FUNDS TO PURCHASE CHEMICALS FROM HILL BROTHERS CHEMICAL COMPANY
Staff Contact: Craig Johnson, P.E., Director, Water Services

Attachments: [IFB 16-01, Agreement and Bid Tabulation](#)

22. [15-616](#) AWARD OF BID IFB 16-01, AUTHORIZATION TO ENTER INTO AN AGREEMENT AND APPROVE EXPENDITURE OF FUNDS TO PURCHASE CHEMICALS FROM POLYDYNE, INC.
Staff Contact: Craig Johnson, P.E., Director, Water Services

- Attachments:** [IFB 16-01, Agreement and Bid Tabulation](#)
23. [15-617](#) AWARD OF BID IFB 16-01, AUTHORIZATION TO ENTER INTO AN AGREEMENT AND APPROVE EXPENDITURE OF FUNDS TO PURCHASE CHEMICALS FROM RELIANT GASES, LTD
Staff Contact: Craig Johnson, P.E., Director, Water Services
- Attachments:** [IFB 16-01, Agreement and Bid Tabulation](#)
24. [15-618](#) AWARD OF BID IFB 16-01, AUTHORIZATION TO ENTER INTO AN AGREEMENT AND APPROVE EXPENDITURE OF FUNDS TO PURCHASE CHEMICALS FROM CAL-PACIFIC CARBON, INC.
Staff Contact: Craig Johnson, P.E., Director, Water Services
- Attachments:** [IFB 16-01, Agreement and Bid Tabulation](#)
25. [15-619](#) AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT WITH KELLER ELECTRICAL INDUSTRIES, INC., AND APPROVE THE EXPENDITURE OF FUNDS FOR THE REPAIR SERVICES AT VARIOUS WATER AND WASTEWATER FACILITIES
Staff Contact: Craig Johnson, P.E., Director, Water Services
- Attachments:** [Linking Agreement](#)
26. [15-620](#) AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT WITH PROMIUM, LLC AND APPROVE THE EXPENDITURE OF FUNDS FOR THE PURCHASE, INSTALLATION, IMPLEMENTATION, AND TRAINING OF A LABORATORY INFORMATION MANAGEMENT SYSTEM
Staff Contact: Craig Johnson, P.E., Director, Water Services
- Attachments:** [Linking Agreement](#)
27. [15-621](#) AUTHORIZATION TO RATIFY EXPENDITURE OF FUNDS TO PURCHASE CHEMICALS FROM CHEMTRADE CHEMICALS US, LLC
Staff Contact: Craig Johnson, P.E., Director, Water Services
- Attachments:** [Offer Sheet](#)
28. [15-622](#) AUTHORIZATION TO RATIFY EXPENDITURE OF FUNDS TO PURCHASE CHEMICALS FROM KEMIRA WATER SOLUTIONS, INC.
Staff Contact: Craig Johnson, P.E., Director, Water Services
- Attachments:** [Offer Sheet](#)
29. [15-643](#) AUTHORIZATION TO ENTER INTO AN AGREEMENT FOR FESTIVAL ADVERTISING, SPONSORSHIP AND OTHER PROMOTIONAL SERVICES WITH SCRIPPS MEDIA, INC., DOING BUSINESS AS KNXV-TV (ABC 15)
Staff Contact: Laurie Sapp, Assistant Communications Director
- Attachments:** [Sponsorship Agreement](#)
30. [15-640](#) AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT FOR COOPERATIVE PURCHASE OF VEHICLE FROM DON SANDERSON FORD, INC.

Staff Contact: Jack Friedline, Director, Public Works

Attachments: [Linking Agreement](#)

31. [15-641](#) AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH BONDS ALARM CO. INC, FOR SECURITY ALARM SYSTEM MONITORING SERVICES
Staff Contact: Jack Friedline, Director, Public Works

Attachments: [Agreement](#)
[Bid Tabulation](#)

32. [15-642](#) AUTHORIZATION TO ENTER INTO AMENDMENT NO. 1 TO THE LINKING AGREEMENT FOR COOPERATIVE PURCHASE FROM CON-WAL INC., DOING BUSINESS AS SOUTHWESTERN SALES COMPANY, FOR LANDFILL ALTERNATIVE DAILY COVER TARPS
Staff Contact: Jack Friedline, Director, Public Works

Attachments: [Amendment No. 1 to Linking Agreement](#)

33. [15-646](#) AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT FOR COOPERATIVE PURCHASE OF VEHICLES FROM COURTESY CHEVROLET
Staff Contact: Jack Friedline, Director, Public Works

Attachments: [Linking Agreement](#)
[Attachment A to Council Report](#)

34. [15-647](#) AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT FOR COOPERATIVE PURCHASE OF STREET SWEEPING SERVICES FROM C & S SWEEPING SERVICES, INC.
Staff Contact: Jack Friedline, Director, Public Works

Attachments: [Linking Agreement](#)

35. [15-648](#) AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT FOR COOPERATIVE PURCHASE OF EQUIPMENT FROM RDO EQUIPMENT COMPANY
Staff Contact: Jack Friedline, Director, Public Works

Attachments: [Linking Agreement](#)

36. [15-649](#) AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT FOR COOPERATIVE PURCHASE OF AUTOMOTIVE AND EQUIPMENT PARTS, TIRES AND ACCESSORIES WITH MOVING FORWARD ARIZONA, LLC, DOING BUSINESS AS NORTH VALLEY MOTOR SPORTS
Staff Contact: Jack Friedline, Director, Public Works

Attachments: [Linking Agreement](#)

37. [15-650](#) AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT FOR COOPERATIVE PURCHASE OF VEHICLES FROM SAN TAN AUTO PARTNERS, LLC, DOING BUSINESS AS SAN TAN FORD
Staff Contact: Jack Friedline, Director, Public Works

Attachments: [Linking Agreement](#)

[Attachment A to Council Report](#)

38. [15-651](#) AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT FOR COOPERATIVE PURCHASE OF VEHICLES FROM DON SANDERSON FORD, INC.

Staff Contact: Jack Friedline, Director, Public Works

Attachments: [Linking Agreement](#)

[Attachment A to Council Report](#)

39. [15-652](#) AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT FOR COOPERATIVE PURCHASE OF VEHICLE LUBRICANTS FROM NORTH AMERICAN LUBRICANTS

Staff Contact: Jack Friedline, Director, Public Works

Attachments: [Linking Agreement](#)

40. [15-658](#) AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH BENSON SECURITY SYSTEMS, INC., FOR SECURITY ALARM SYSTEM PURCHASE, INSTALLATION AND MAINTENANCE SERVICES

Staff Contact: Jack Friedline, Director, Public Works

Attachments: [Agreement](#)

[Bid Tabulation](#)

41. [15-659](#) AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH CITY WIDE PEST CONTROL, INC., FOR PEST CONTROL AND BEE REMOVAL SERVICES

Staff Contact: Jack Friedline, Director, Public Works

Attachments: [Agreement](#)

[Bid Tabulation](#)

CONSENT RESOLUTIONS

42. [15-667](#) EXPENDITURE AUTHORIZATION FOR ANNUAL AMORTIZED EQUIPMENT AND DISPATCH COSTS FOR FISCAL YEAR 2015-16 WITH THE CITY OF PHOENIX FOR COMPUTER AIDED DISPATCH SERVICES

Staff Contact: Chris DeChant, Interim Fire Chief

Staff Presenting: Elio Pompa, Assistant Fire Chief

Attachments: [Resolution 5021 with Exhibit A](#)

[Original IGA C-4942](#)

43. [15-677](#) AUTHORIZATION TO ACCEPT FISCAL YEAR 2015-2016 STATE GRANTS-IN-AID AWARD ALLOCATION FOR THE GLENDALE PUBLIC LIBRARY SYSTEM

Staff Contact: Erik Strunk, Director, Community Services

Attachments: [Resolution 5022](#)
[State Grants-in-Aid Notification](#)

44. [15-678](#) AUTHORIZATION TO RENEW AN INTERGOVERNMENTAL AGREEMENT
EXTENSION OF ARIZONA DEPARTMENT OF TRANSPORTATION
DATABASE ACCESS
Staff Contact: Jim Brown, Director, Human Resources and Risk
Management

Attachments: [Resolution 5023](#)
[ADOT Database Access Agreement-Letters of Renewal](#)
[ADOT Database Access Agreement Joint Letter of Renewal](#)

45. [15-624](#) AUTHORIZATION TO ENTER INTO CONTRACT 2016-PT-013 WITH THE
ARIZONA GOVERNOR'S OFFICE OF HIGHWAY SAFETY AND ACCEPT A
GRANT FOR THE SELECTIVE TRAFFIC ENFORCEMENT PROGRAM
OVERTIME EXPENSES
Staff Contact: Debora Black, Police Chief

Attachments: [Resolution 5024](#)
[Grant Contract](#)

46. [15-625](#) AUTHORIZATION TO ENTER INTO CONTRACT 2016-OP-003 WITH THE
ARIZONA GOVERNOR'S OFFICE OF HIGHWAY SAFETY AND ACCEPT A
GRANT FOR THE OCCUPANT PROTECTION ENFORCEMENT OVERTIME
EXPENSES
Staff Contact: Debora Black, Police Chief

Attachments: [Resolution 5025](#)
[Grant Contract](#)

47. [15-626](#) AUTHORIZATION TO ENTER INTO CONTRACT 2016-405d-002 WITH THE
ARIZONA GOVERNOR'S OFFICE OF HIGHWAY SAFETY AND ACCEPT A
GRANT FOR DRIVING UNDER THE INFLUENCE/IMPAIRED DRIVING
ENFORCEMENT OVERTIME EXPENSES
Staff Contact: Debora Black, Police Chief

Attachments: [Resolution 5026](#)
[Grant Contract](#)

48. [15-668](#) AUTHORIZATION TO ACCEPT A FEDERAL FISCAL YEAR 2015 HOMELAND
SECURITY GRANT PROGRAM AWARD AND ENTER INTO GRANT
AGREEMENT NUMBER 150202-01 WITH THE ARIZONA DEPARTMENT OF
HOMELAND SECURITY
Staff Contact: Debora Black, Police Chief

Attachments: [Resolution 5027](#)
[Agreement](#)

49. [15-669](#) AUTHORIZATION TO ACCEPT A FEDERAL FISCAL YEAR 2015 HOMELAND

SECURITY GRANT PROGRAM AWARD AND ENTER INTO GRANT AGREEMENT NUMBER 150808-01 WITH THE ARIZONA DEPARTMENT OF HOMELAND SECURITY
Staff Contact: Debora Black, Police Chief

Attachments: [Resolution 5028](#)
[Agreement](#)

50. [15-670](#) AUTHORIZATION TO ACCEPT A FEDERAL FISCAL YEAR 2015 HOMELAND SECURITY GRANT PROGRAM AWARD AND ENTER INTO GRANT AGREEMENT NUMBER 150808-02 WITH THE ARIZONA DEPARTMENT OF HOMELAND SECURITY
Staff Contact: Debora Black, Police Chief

Attachments: [Resolution 5029](#)
[Agreement](#)

51. [15-672](#) AUTHORIZATION TO ACCEPT A FISCAL YEAR 2015 GRANT AWARD FROM THE DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, AND ENTER INTO AGREEMENT 2015-DJ-BX-0835 FOR THE GLENDALE POLICE DEPARTMENT EDWARD BYRNE MEMORIAL JAG PROJECT
Staff Contact: Debora Black, Police Chief

Attachments: [Resolution 5030](#)
[Agreement](#)

52. [15-673](#) AUTHORIZATION TO ACCEPT A FISCAL YEAR 2015 GRANT AWARD FROM THE DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, AND ENTER INTO COOPERATIVE AGREEMENT 2015-DE-BX-K060 FOR THE GLENDALE POLICE DEPARTMENT BODY-WORN CAMERA PROJECT
Staff Contact: Debora Black, Police Chief

Attachments: [Resolution 5031](#)
[Agreement](#)

ORDINANCES

53. [15-653](#) ABANDONMENT OF A PUBLIC WATER LINE EASEMENT AND THE ACCEPTANCE OF A NEW WATER LINE EASEMENT AT ORCHARD POINTE AT ARROWHEAD
Staff Contact: Jack Friedline, Director, Public Works

Attachments: [Ordinance 2962 with Exhibits](#)
[Quit Claim Deed](#)

54. [15-654](#) ABANDONMENT OF A SEWER LINE EASEMENT AT DOLLAR SELF STORAGE
Staff Contact: Jack Friedline, Director, Public Works

Attachments: [Ordinance 2963 with Exhibits](#)
[Quit Claim Deed](#)

55. [15-655](#) ACCEPTANCE OF A WATER LINE EASEMENT AT ASPERA
Staff Contact: Jack Friedline, Director, Public Works

Attachments: [Ordinance 2964 with Exhibit A](#)

56. [15-656](#) ACCEPTANCE OF A SEWER LINE EASEMENT AT ASPERA
Staff Contact: Jack Friedline, Director, Public Works

Attachments: [Ordinance 2965 with Exhibit A](#)

57. [15-657](#) ACCEPTANCE OF A WATER AND SEWER EASEMENT AT ASPERA
Staff Contact: Jack Friedline, Director, Public Works

Attachments: [Ordinance 2966 with Exhibit A](#)

RESOLUTIONS

58. [15-698](#) AUTHORIZATION AND DIRECTION FOR THE ACQUISITION OF REAL
PROPERTY LOCATED AT THE SOUTHWEST CORNER OF BETHANY HOME
ROAD AND 91ST AVENUE IN GLENDALE, ARIZONA
Staff Contact: Michael D. Bailey, City Attorney

Attachments: [Resolution 5032](#)
[CCP #3 Purchase Agreement - City of Glendale Substantial Final Format](#)

59. [15-699](#) AUTHORIZATION AND DIRECTION FOR THE ACQUISITION OF REAL
PROPERTY LOCATED AT THE SOUTHWEST CORNER OF MARYLAND
AVENUE AND 91ST AVENUE IN GLENDALE, ARIZONA
Staff Contact: Michael D. Bailey, City Attorney

Attachments: [Resolution 5033](#)
[CCP #2 Changes for Agenda](#)
[CCP #3 Purchase Agreement - City of Glendale Substantial Final Format](#)

REQUEST FOR FUTURE WORKSHOP AND EXECUTIVE SESSION

COUNCIL COMMENTS AND SUGGESTIONS

ADJOURNMENT

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (i) discussion or consideration of personnel matters (A.R.S. § 38-431.03(A)(1));
- (ii) discussion or consideration of records exempt by law from public inspection (A.R.S. § 38-431.03(A)(2));
- (iii) discussion or consultation for legal advice with the city's attorneys (A.R.S. § 38-431.03(A)(3));
- (iv) discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. § 38-431.03(A)(4));
- (v) discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. § 38-431.03(A)(5)); or
- (vi) discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. § 38-431.03(A)(7)).