

City of Glendale Council Workshop Agenda

April 15, 2014 – 1:30 p.m.

Welcome!

We are glad you have chosen to attend this meeting. We welcome your interest and encourage you to attend again.

Form of Government

The City of Glendale has a Council-Manager form of government. Policy is set by the elected Council and administered by the Council-appointed City Manager. The Council consists of a Mayor and six Councilmembers. The Mayor is elected every four years by voters city-wide. Councilmembers hold four-year terms with three seats decided every two years. Each of the six Councilmembers represent one of six electoral districts and are elected by the voters of their respective districts (see map on back).

Voting Meetings and Workshop Sessions

Voting meetings are held for Council to take official action. These meetings are held on the second and fourth Tuesday of each month at 6:00 p.m. in the Council Chambers of the Glendale Municipal Office Complex, 5850 West Glendale Avenue. **Workshop sessions** provide Council with an opportunity to hear presentations by staff on topics that may come before Council for official action. These meetings are generally held on the first and third Tuesday of each month at 1:30 p.m. in Room B3 of the Glendale Municipal Office complex.

Special voting meetings and workshop sessions are called for and held as needed.

Executive Sessions

Council may convene to an executive session to receive legal advice, discuss land acquisitions, personnel issues, and appointments to boards and commissions. Executive sessions will be held in Room B3 of the Council Chambers. As provided by state statute, executive sessions are closed to the public.

Regular City Council meetings are telecast live. Repeat broadcasts are telecast the second and fourth week of the month – Wednesday at 2:30 p.m., Thursday at 8:00 a.m., Friday at 8:00 a.m., Saturday at 2:00 p.m., Sunday at 9:00 a.m. and Monday at 1:30 p.m. on Glendale Channel 11.

If you have any questions about the agenda, please call the City Manager's Office at (623)930-2870. If you have a concern you would like to discuss with your District Councilmember, please call the City Council Office at (623)930-2249



For special accommodations or interpreter assistance, please contact the City Manager's Office at (623)930-2870 at least one business day prior to this meeting. TDD (623)930-2197.

Para acomodacion especial o traductor de español, por favor llame a la oficina del administador del ayuntamiento de Glendale, al (623) 930-2870 un día hábil antes de la fecha de la junta.

Councilmembers

Cactus District – Ian Hugh
Cholla District – Manuel D. Martinez
Ocotillo District – Norma S. Alvarez
Sahuaro District – Gary D. Sherwood
Yucca District – Samuel U. Chavira



MAYOR JERRY P. WEIERS

Vice Mayor Yvonne J. Knaack – Barrel District

Appointed City Staff

Brenda S. Fischer – City Manager
Michael D. Bailey – City Attorney
Pamela Hanna – City Clerk
Elizabeth Finn – City Judge

Meeting Agendas

Generally, paper copies of Council agendas may be obtained after 4:00 p.m. on the Friday before a Council meeting from the City Clerk Department inside Glendale City Hall. Additionally, the agenda and all supporting documents are posted to the city's website, www.glendaleaz.com

Public Rules of Conduct

The presiding officer shall keep control of the meeting and require the speakers and audience to refrain from abusive or profane remarks, disruptive outbursts, applause, protests, or other conduct which disrupts or interferes with the orderly conduct of the business of the meeting. Personal attacks on Councilmembers, city staff, or members of the public are not allowed. It is inappropriate to utilize the public hearing or other agenda item for purposes of making political speeches, including threats of political action. Engaging in such conduct, and failing to cease such conduct upon request of the presiding officer will be grounds for ending a speaker's time at the podium or for removal of any disruptive person from the meeting room, at the direction of the presiding officer.

How to Participate

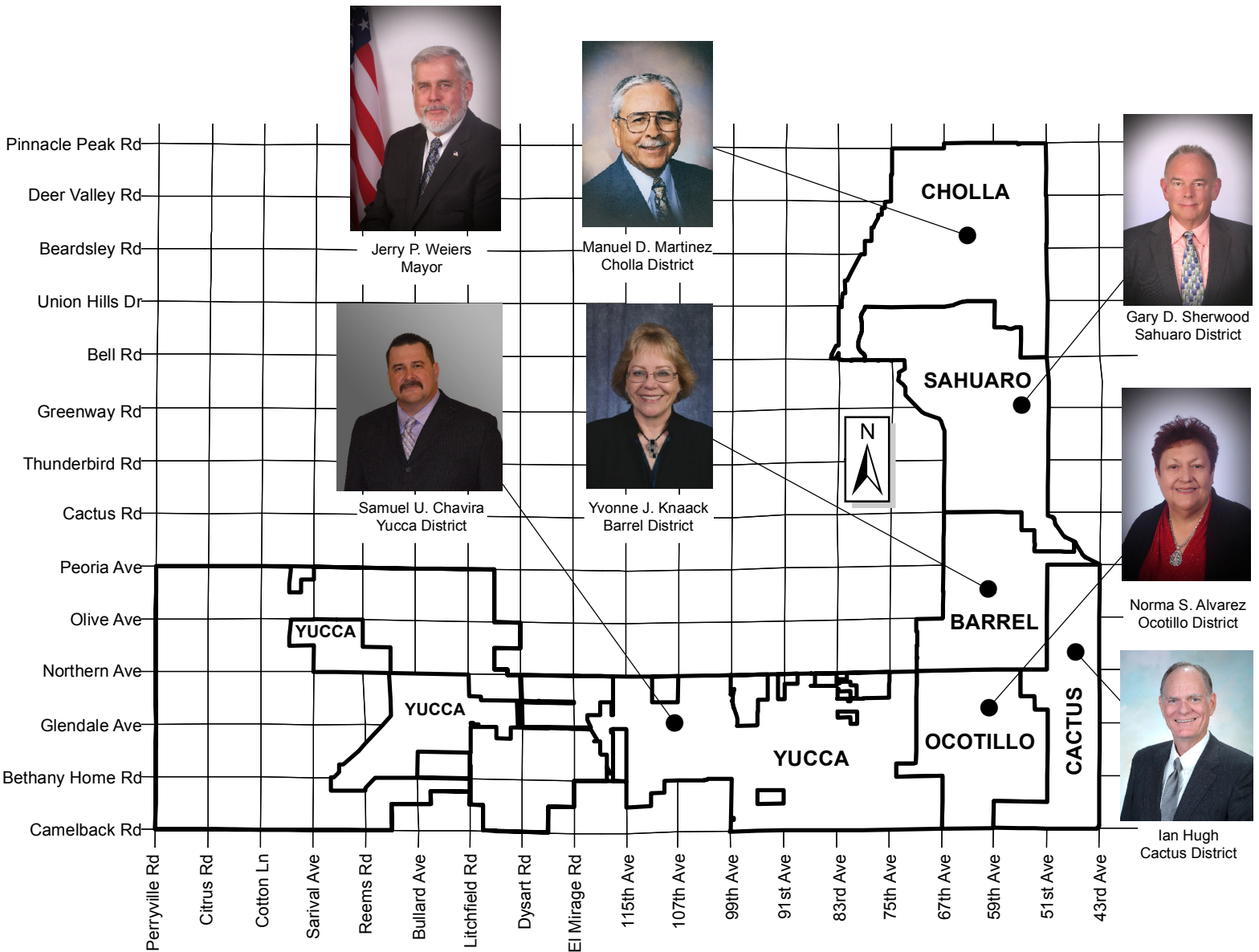
Voting Meeting - The Glendale City Council values citizen comments and input. If you wish to speak on a matter concerning Glendale city government that is not on the printed agenda, please fill out a blue Citizen Comments Card. Public hearings are also held on certain agenda items. If you wish to speak on a particular item listed on the agenda, please fill out a gold Public Hearing Speakers Card. Your name will be called when the Public Hearing on the item has been opened or Citizen Comments portion of the agenda is reached. **Workshop Sessions** - There is no Citizen Comments portion on the workshop agenda.

When speaking at the Podium - Please state your name and the city in which you reside. If you reside in the City of Glendale, please state the Council District you live in.

Regular Workshop meetings are telecast live. Repeat broadcasts are telecast the first and third week of the month – Wednesday at 3:00 p.m., Thursday at 1:00 p.m., Friday at 8:30 a.m., Saturday at 2:00 p.m., Sunday at 9:00 a.m. and Monday at 2:00 p.m. on Glendale Channel 11.



Council District Boundaries





GLENDALE CITY COUNCIL WORKSHOP SESSION
Council Chambers – Room B3
5850 West Glendale Avenue
April 15, 2014
1:30 p.m.

One or more members of the City Council may be unable to attend the Workshop or Executive Session Meeting in person and may participate telephonically, pursuant to A.R.S. § 38-431(4).

CALL TO ORDER

WORKSHOP SESSION

1. NORTH GLENDALE PARK-AND-RIDE/TRANSIT CENTER PROJECT UPDATE
PRESENTED BY: Cathy Colbath, Interim Executive Director, Transportation Services

CITY MANAGER'S REPORT

This report allows the City Manager to update the City Council. The City Council may only acknowledge the contents to this report and is prohibited by state law from discussing or acting on any of the items presented by the City Manager since they are not itemized on the Council Workshop Agenda.

COUNCIL ITEMS OF SPECIAL INTEREST

Councilmembers may indicate topic(s) they would like to have discussed by the Council at a future Workshop and the reason for their interest. The Council does not discuss the new topics at the Workshop where they are introduced.

EXECUTIVE SESSION

1. LEGAL MATTERS
 - A. The City Council will meet with the City Attorney for legal advice, discussion and consultation regarding the city's position in pending or contemplated litigation, including settlement discussions conducted in order to avoid or resolve litigation. (A.R.S. § 38-431.03(A)(3)(4))

- B. The City Council will meet with the City Attorney and City Manager to receive legal advice, consider its position and provide instruction and direction to the City Attorney and City Manager regarding the City's position in connection with the property at or near 91st and Northern Avenues. (A.R.S. § 38-431.03(A)(3)(4))

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (i) discussion or consideration of personnel matters (A.R.S. § 38-431.03(A)(1));
- (ii) discussion or consideration of records exempt by law from public inspection (A.R.S. § 38-431.03(A)(2));
- (iii) discussion or consultation for legal advice with the city's attorneys (A.R.S. § 38-431.03(A)(3));
- (iv) discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. § 38-431.03(A)(4));
- (v) discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. § 38-431.03(A)(5)); or
- (vi) discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. § 38-431.03(A)(7)).

Confidentiality

Arizona statute precludes any person receiving executive session information from disclosing that information except as allowed by law. A.R.S. § 38-431.03(F). Each violation of this statute is subject to a civil penalty not to exceed \$500, plus court costs and attorneys' fees. This penalty is assessed against the person who violates this statute or who knowingly aids, agrees to aid or attempts to aid another person in violating this article. The city is precluded from expending any public monies to employ or retain legal counsel to provide legal services or representation to the public body or any of its officers in any legal action commenced for violation of the statute unless the City Council takes a legal action at a properly noticed open meeting to approve of such expenditure prior to incurring any such obligation or indebtedness. A.R.S. § 38-431.07(A)(B).

Items Respectfully Submitted,



Brenda S. Fischer, ICMA-CM
City Manager



WORKSHOP COUNCIL REPORT

Meeting Date: **4/15/2014**
Meeting Type: **Workshop**
Title: **NORTH GLENDALE PARK-AND-RIDE/TRANSIT CENTER PROJECT UPDATE**
Presented by: **Cathy Colbath, Interim Executive Director, Transportation Services**

Purpose and Policy Guidance

The purpose of this presentation is to give an update on the progress of the North Glendale Park-and-Ride and Transit Center project and is for Council information only.

Background

The Glendale Transportation Program and the Regional Transportation Plan identify the need for transit facilities within the city of Glendale, as well as the allocation of federal, local and regional funding for design and construction.

A 2007 study identified the need for a park-and-ride/transit center in north Glendale due to the convergence of multiple transit routes in the area of Loop 101 and Bell Road, and the lack of adequate infrastructure to support existing transit service. Currently, three local and two express routes serve the north Glendale area, and are the only fixed-route and express transit services provided in this part of the northwest valley. The high use of these services, combined with the lack of a transit facility creates the need for this project.

Temporary, informal agreements currently exist with two private landowners for the use of their properties for transit purposes. These agreements provide for private vehicle parking, as well as a location for bus passenger pick-up and drop-off.

The Home Depot, located at 59th Avenue and Behrend Drive, is used as a temporary park-and-ride lot for two express routes. Arrowhead Towne Center provides a bus stop, as well as a bus layover for two express routes and three local bus routes. This location serves over 75,000 local bus route customers per year. Improvements are needed to the transit center to improve access and circulation. This location also does not provide adequate parking capacity for express patrons.

Analysis

This process began in August 2012, when City Council approved a professional services agreement with Dick and Fritsche Design Group to lead the project design and development. Specific work tasks included conducting a needs analysis, developing site selection criteria and establishing a list of potential locations. The analysis determined potential future use to help identify the size of the transit facilities needed. It also looked at whether there should be a combined transit



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center/park-and-ride facility or a transit center located at Arrowhead Towne Center with a separate park-and-ride at another location. Factors such as accessibility, traffic flow patterns, estimated construction costs and potential economic development impacts were used to create a list of proposed locations for both the park-and-ride facility and transit center location. Initially nine sites were identified as potential locations for the park-and-ride. Seven locations, all in the Arrowhead Towne Center area, were identified for the transit center. Additionally, five sites were selected that could accommodate a joint transit center and park-and-ride facility.

The potential sites were reviewed for feasibility, using the site selection criteria. After evaluating the proposed sites, six locations were eliminated from consideration for the park-and-ride facility, leaving three viable options. For the transit center, five locations were eliminated, leaving two proposed sites, both located at Arrowhead Towne Center. Both locations were deemed suitable for a joint facility with a park-and-ride and transit center.

Public participation is a critical component in the project development process. A diverse public involvement plan was created to ensure citizens potentially affected by the decision have an opportunity to comment on the project. Public meetings were held to receive input. Other methods, including in-person surveys, social media outlets, and online opportunities, were also used to obtain public comments. The public was asked to comment on the locations and what they believe are important components in the transit facilities.

The three locations for the park-and-ride facility were ranked according to preference. The top two locations were on currently developed private property. Both owners were originally open to the possibility of a permanent park-and-ride facility being located on their property, but during recent discussions, both owners decided not to proceed with the project. As a result, the city is now further evaluating the third location. This location is on a vacant, private parcel of land located north of Union Hills Drive, adjacent to and north of the city's water treatment facility. Staff is in the process of reengaging discussions with this owner for the park-and-ride facility.

The preferred location for the transit center is the current location at Arrowhead Towne Center, on the north side, next to AMC Theaters. The city is in discussions with Macerich, owners of the land, including showing conceptual drawings of the proposed transit center to their management team.

A third public meeting will be held once a park-and-ride location has been finalized. This public hearing is expected in the July-August timeframe. At that time, conceptual drawings for both facilities will be presented for public comment. The next steps include development of final designs and selection of construction contractors. Council approval will be required to award the construction contracts.



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The total amount of funding available for this project is \$11,887,292. The majority of funds for this project are federal dollars, which requires a distinct process that must be followed throughout the project. At certain intervals of the project, the city must get Federal Transit Authority approval of the progress and procedures used, such as public involvement, environmental clearance and site selection.

Previous Related Council Action

On August 14, 2012, Council approved a professional services agreement with Dick & Fritsche Design Group, Inc. for planning and design services for the North Glendale Park-and-Ride/Transit Center project.

On June 28, 2011, Council approved the acceptance of grant funds for the pre-design and design phase of the project.

Community Benefit/Public Involvement

This project will address insufficient infrastructure for transit services in north Glendale. The transit facility will provide an expanded and covered waiting area at the mall, as well as mitigate traffic congestion by getting buses out of the lane of traffic during passenger drop-off and pick-up.

The park-and-ride facility will provide access to the Loop 101, provide ample parking for future forecasted demand and help reduce traffic congestion. It will also mitigate urban heat island effects by encouraging transit use and provide ridesharing options.

Budget and Financial Impacts

Total design and construction funding programmed for this project consists of \$8,096,444 in federal dollars, \$1,790,848 of regional funds and \$2,000,000 of local funds, which are budgeted within the GO Transportation Program.

Attachments

None