



6 Steps To Successfully Establish Neighborhood Watch

Dear Prospective Neighborhood Watch Captain,

Thank you for your interest in the Glendale Neighborhood Watch Program (NW). We look forward to working with you and your neighbors, and have outlined a few simple steps to help you successfully establish a Neighborhood Watch on your block.

1. Define your NW group. We suggest starting with the homes on your immediate block, typically 15-20 homes. If others on neighboring streets wish to participate, we can help them create a NW for their block.
2. Talk with your neighbors to determine who is interested in participating. Successful Neighborhood Watch groups have at least 50 percent neighbor participation.
3. Complete the **Captain's Information Sheet** and scan/fax it back. This information will be used to add you to our database so you can receive mail, phone, and e-mail correspondence.
4. Once we receive your Captain's Information sheet, we will communicate with you to schedule your initial meeting.
5. A Glendale Police Department representative must be present for the meeting to be recognized as your initial meeting. Please don't invite other speakers for the initial meeting (you can for future meetings). The GPD representative will have a full agenda. The Glendale Police Department policy states that alcohol should not be served at the initial meeting or any meeting when police personnel are invited.
6. *Please keep a copy of all paperwork for your files.*

If you have any questions, please give us a call. We look forward to working with you.

Sincerely,

Foothill North Community Action Team

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