



**CITY OF GLENDALE TRANSPORTATION DEPARTMENT
NEIGHBORHOOD BLOCK PARTY
HOLD HARMLESS AGREEMENT**

Applicant Name/Responsible Party: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 Phone #: _____ Mobile Phone #: _____
 E-Mail: _____

BLOCK PARTY'S STATED PURPOSE: _____

FOR THE TEMPORARY CLOSURE OF: _____
 (Street Location)

FROM: _____ TO: _____
 (Starting Household Address) (Ending Household Address)

To Whom It May Concern:

We, the undersigned, agree to save and hold harmless the City of Glendale, from all injury and damage to any person(s) and property which is caused by any activity, conditions, or events arising out of the temporary closure of the above street(s) for the purpose of a Neighborhood Block Party (as stated above) on the below mentioned date.

_____/_____/2009, beginning at _____ a.m./p.m. and ending at _____ a.m./p.m.
 (Noise ordinance states no later than 10:00 p.m.)

We agree to close the above street(s) by setting out traffic barricades as shown in the attached drawing. Starting at the beginning time of closure and removing barricades away from travel lanes and sidewalks at the end of the time of closure. The City will provide all barricades to the undersigned's address twenty-four (24) hours prior to the start of the Block Party, or with City approval, the applicant may use another vendor source at their own expense.

We further agree to follow the city's Neighborhood Block Party Guidelines.

 (Print Name and Sign) _____ / /
 (Date)

Do not fill-out. For Transportation Department use only.

Document Received By/Date and Time:	
Location Reviewed By:	



CITY OF GLENDALE TRANSPORTATION DEPARTMENT NEIGHBORHOOD BLOCK PARTY GUIDELINES

1. The City of Glendale's Transportation Department, regulates Block Parties. Call the Transportation Department at (623) 930-2940 to request authorized forms and information.
2. Completed forms must be returned to the Transportation Department ten (10) working days before the Block Party's date.
3. Ninety-percent of every household on the street with the Block Party request must sign the Neighborhood Authorization Form. Signatories should be 18 years or older. Only resident homeowners, 18 years or older, can apply for an application. The applicant **MUST** be a resident of the street to be blocked off and **MUST** be in attendance at all times during the Block Party. All applicants **MUST** state the purpose of the Block Party.
4. All closures must start and end at an intersection or a dead end street. No mid-block street closures are permitted. Block Parties are restricted to residential neighborhoods and will be allowed only on those streets approved by the Transportation Department.
5. No alterations of any kind may be made to the street or sidewalks. The user shall remove any debris on the public right-of-way immediately following the activity. The City of Glendale will levy a charge for cleanup or repairs as a result of the Block Party and hold the applicant liable.
6. The Block Party shall conclude no later than 10:00 p.m. in compliance with the city noise ordinance # 1567 Article IV Section 26-66 (b).
7. Barricades for closing the roadway shall be placed and removed at times designated by the Block Party Closure Standards. **NO** parked vehicles or any other method of street closures other than the city provided barricades are permitted.
8. Barricades will be supplied by the City of Glendale and dropped off at the applicant's address twenty-four (24) hours prior to the start of the Block Party. The city will collect the barricades at the same address within two working days following the Block Party.
9. For safety purposes, the Transportation or the Police Departments may require those organizing the party to hire police officers to direct and control traffic adjacent to the closed portion of the roadway.
10. Permission to close the street does not allow for any violations of State or Local laws.
11. Block Party applications will **NOT** be authorized until the Transportation Department approves the application and that the application is in concurrence with the Police and Fire Departments.

