



CITY OF GLENDALE POLICE DEPARTMENT
6835 NORTH 57th DRIVE
GLENDALE, ARIZONA 85301

VOLUNTEER SERVICES

N A M E

Amateur Radio Operator

Volunteer Assignment

Date

INFORMATION

This questionnaire and the information gathered will be used in the evaluation process for a **Volunteer** assignment. Disclosures of a negative nature do not automatically bar you from a Volunteer assignment.

Regardless of the outcome of this process, you are not entitled to any information or paperwork that has been obtained by the Glendale Police Department for the purpose of completing the background check.

Please complete this packet in ink in your own handwriting. Any false, misleading, or incomplete information will be grounds to disqualify you from Volunteering with the Glendale Police Department. Your answers may also be verified by a Polygraph Exam.

Where written explanations are required in this packet, it is mandatory that the information be listed totally and completely. Please use additional paper when needed.

The following original documents must be provided for review and to be copied:

1. Driver's license.
2. Social Security card.
3. Vehicle registration.
4. Vehicle insurance card.
5. Copy of FCC 660 (FCC Amateur Radio License).

MILITARY SERVICE HISTORY

Are you in compliance with the Selective Service Law? YES NO

Have you ever served in the U.S. Armed Forces? YES NO

If yes, please provide the following:

BRANCH	ENTRY DATE	SEPARATION DATE	TYPE OF DISCHARGE

Are you a member of a U.S. Reserve Unit or National Guard? YES NO

DRIVING HISTORY

Have you ever had your driver's license Suspended or Revoked? YES NO

If yes, explain: _____

How many traffic citations have you received since you started driving? _____

Citation	Year Received	Disposition	State
Citation	Year Received	Disposition	State
Citation	Year Received	Disposition	State
Citation	Year Received	Disposition	State
Citation	Year Received	Disposition	State
Citation	Year Received	Disposition	State

How many automobile accidents have you been involved in where you were at fault?
 # _____ Explain: _____

Have you ever been a driver or a passenger in an accident where injuries or damage occurred and you left the scene of the accident (hit and run)? YES NO

If yes, explain: _____

Have you ever falsified information on an accident report or given police false information during a traffic stop or accident investigation? YES NO

If yes, explain: _____

Where written explanations are required in this packet, it is MANDATORY that the information be listed TOTALLY AND COMPLETELY.

Use space provided and additional paper for detailed explanations of all 'Yes' answers.

LEGAL HISTORY

Have you ever been questioned as a suspect in a crime? Yes No
If yes, explain: _____

Are you currently delinquent with any child support obligations? Yes No
If yes, explain: _____

Have you ever had a physical confrontation (pushed, slapped, punched, etc.) with a romantic partner, another family member, or other person? Yes No
If yes, explain: _____

Have you ever shoplifted merchandise or taken property that you were not authorized to take? Yes No If yes, explain: _____

Have you ever committed a crime against a child or an adult? Yes No
If yes, explain: _____

Have you ever driven while under the influence of alcohol or drugs? Yes No
If yes, explain: _____

Have you ever intentionally sought out or viewed child pornography, including via the Internet? Yes No If yes, explain: _____

Have you ever observed or been present during the commission of any crime?
 Yes No If yes, explain: _____

Have you ever committed a crime that was not detected? YES No
 If yes, explain: _____

Have you ever intentionally damaged another person's property? YES No
 If yes, explain: _____

Have you ever pleaded not guilty/no contest/or been Convicted for any offense, violation of any statute or ordinance, law regulation by any civil or military authority. Include any convictions or adjudication as a juvenile. YES No If Yes, describe below:

Date	Location	Arresting Agency	Original Charge	Reduced to	Disposition/Court Action

SUBSTANCE USE

Indicate whether or not you have illegally possessed or used the following drugs:

Drug	Yes	No	# of Times	Dates
Marijuana				
Cocaine				
Hallucinogens: i.e., Acid/Mushrooms/LSD Angel Dust/PCP				
Amphetamines: i.e., Meth/Speed/Ice Crystal Meth/Glass				
Quaaludes/Valium				
Opiates				
Steroids				
Ritalin				
Ecstasy				
Inhalant				
Other:				

Have you ever used any other narcotic or dangerous drug? YES No
 If yes, explain: _____

Have you ever sold, produced or transported for sale marijuana or any controlled substance, illegal narcotic or dangerous drug? YES No If yes, explain: _____

Are there any situations or circumstances that are not mentioned in this packet, that you would like to bring to our attention? YES No If yes, explain: _____

Did you cheat, lie or commit fraud in any way on your application or evaluation process for this volunteer position? YES No

The City of Glendale is a Drug Free work environment and compliance with this policy applies to its volunteers and employees. Violation of this practice can lead to termination.

AFFIRMATION

Under penalty of perjury (pursuant to Arizona Revised Statutes, Sections 13-2702, Subsection A.2) I hereby state and declare that the above statements are true. I make this declaration fully aware that the Glendale Police Department may choose to verify the truth of these statements through either a polygraph examination and/or a background investigation. Further, if it is proven that I have made a false statement, I understand that this would be grounds for my disqualification as a candidate, or termination of my Volunteer assignment.

This form must be signed in the presence of the background investigator conducting your interview

Volunteer Applicant, Signature

Date

Print Name

Reviewed

Date



Glendale Police Department

Volunteer Services

PLEASE REVIEW THE FOLLOWING

POLICY

These guidelines are established to facilitate the screening process in selecting or rejecting an applicant for employment and/or volunteer status. They are intended to reflect community standards by promoting and maintaining a drug-free workplace and are intended to promote other department goals such as: 1) safety and security of the employee and coworkers; 2) security and protection of property, especially the confidentiality and privacy of information; 3) enhancing the reputation of the department in the community which reputation would be severely damaged by hiring employees or assigning volunteers who have committed acts which violate the very laws we are sworn to enforce; and 4) the hiring of employees/assigning volunteers whose background is free from the commission of acts which would subject them to corruption or improper influence.

The guidelines are intended to assist in identifying acts that would fall within the definition of drug experimentation as compared with those acts, which would constitute illegal drug activity. Drug experimentation is not disqualifying, while all other drug activity is disqualifying.

PURPOSE

The following guidelines have been developed to help determine the eligibility of an applicant for any position with the Glendale Police Department in a manner that provides fairness, consistency and promotes the policy stated above.

MINIMUM GUIDELINES FOR APPOINTMENT

- A. Prior to appointment, or attending an academy, a person shall meet the following minimum qualifications; the person shall NOT have:
 1. Used marijuana within the past three (3) years
 2. Used marijuana other than for experimentation
 3. Sold, produced, cultivated, or transported marijuana for sale
 4. Used marijuana while employed or appointed as a Peace Officer.

- B. The person shall NOT have:
 1. Used dangerous drugs or narcotics within the past seven (7) years
 2. Used dangerous drugs or narcotics other than for experimentation
 3. Sold, produced, or transported for sale, any dangerous drugs or narcotics
 4. Unlawfully used dangerous drugs or narcotics while employed or appointed as a Peace Officer.

- C. The use of an illegal drug is presumed to be greater than experimentation if:
 1. The use of marijuana exceeds twenty (20) times total, or exceeds five (5) times since the age of 21 years.
 2. The use of dangerous drugs or narcotics exceeds five (5) times total, or exceeds one (1) time since the age of 21 years.

Any drug use outside of these guidelines will result in the candidate being eliminated from the evaluation process.

Print Name

Signature

Date



Glendale Police Department Volunteer Program

Confidentiality Agreement

I understand that maintaining confidentiality is of critical importance in my work at the Glendale Police Department.

As part of my duties as a volunteer, I may learn confidential information that is related to the Glendale Police Department that might include personal matters, criminal investigations, criminal histories, and other high profile public issues. I may also hear conversations, see written documents, or observe things that are not intended for public view. The Glendale Police Department has extended the offer for me to volunteer my time and talents to them on the condition that I abide by the terms of this Agreement.

I agree that I shall not violate the confidentiality interests of the Glendale Police Department or its employees. The presumption is that all information related to my duties is confidential information.

I agree that I shall not give any unauthorized person any information concerning the location of records, weapons, ammunition, the number of officers on duty, shift assignment or patrol beat areas.

This agreement shall not be construed to prevent me from discussing the general nature of my work as a volunteer. However, under no circumstances may I reveal confidential information to any unauthorized person.

By signing this Agreement I represent that I will not, at any time, knowingly deliver any confidential information to any person, entity or organization, except as required by law or court order. I understand that any violation of this Agreement, or of confidentiality in general, is cause for separation from the Glendale Police Department and the Volunteer program and also may result in criminal and civil legal proceedings.

Volunteer's Signature

_____, 200____
Date