

# GLENDALE FIRE DEPARTMENT

FD COMMUNITY SERVICES / SAFETY TRAILER/FIRE ENGINE SCHEDULING  
PUBLIC CONTACT NUMBER (623) 930-4481

**MINIMUM 2 WEEKS NOTICE and the MINIMUM size group  
for a visit will be 50+ people.**

ALL exceptions must be approved by Community Services Supervisor. Submit form to Community Relations, attention Janet Boberg. *Safety trailer visits are limited to one per group/location per year.*

This application must be completed to be considered. Please email completed form to [jboberg@glendaleaz.com](mailto:jboberg@glendaleaz.com) or print and mail to: Glendale Fire Department Attention: Janet Boberg 5800 W. Glenn Dr. Suite 350 Glendale, AZ 85301.

**EVENT HOST:**  School  Non-profit organization  Community Group  Other-specify \_\_\_\_\_

<p style="text-align: center;"><b>GFD Personnel In-Taking Information &amp; Date</b></p> <p style="font-size: small;">In-take personnel are responsible for confirming scheduled date with requesting party. Community Relations will notify you when event has been scheduled.</p>	
<p style="text-align: center;"><b>Point of Contact Name Organization Phone Number</b></p>	
<p style="text-align: center;"><b>Event date and name if any</b></p> <p style="font-size: small;">More than one date should be requested in case a particular date is not available. Exceptions are special events tied to a specific date.</p>	
<p style="text-align: center;"><b>Event – Start Time / End Time Address (include zip code) Major Cross Streets</b></p>	
<p style="text-align: center;"><b>Approximate Attendance</b></p> <p style="font-size: small;"><i>Example: Approx. 150 (100 kids ages 4 – 8 yrs + parents)</i></p>	
<p><b>Is the nature of this event <u>specifically</u> safety related? Please explain. Our mission is to EDUCATE the community on fire and life safety.</b></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p><b>If safety trailer is NOT available, are you interested in having a booth, presentation, or engine visit for your group?</b></p> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p><b>Presentation or booth topics requested, if any:</b></p> <input type="checkbox"/> Fire Safety <input type="checkbox"/> General Safety <input type="checkbox"/> Fire Career <input type="checkbox"/> Water Safety <input type="checkbox"/> Child Passenger Safety <input type="checkbox"/> CCC <input type="checkbox"/> Fire Engine visit <input type="checkbox"/> Other	
<p><b>PLEASE NOTE:</b> fire engines must stay IN SERVICE during visits and may get called away in case of an emergency. I have read and understand this policy _____ (initials)</p>	
<p><b>Additional Information:</b></p>	
<p><b>~ Information below entered by Shift Deputy ~</b></p>	
<p style="text-align: center; color: blue;"><b>Fire station or Apparatus Assigned:</b></p>	
<p style="text-align: center; color: blue;"><b>Date rostered:</b></p>	
<p style="text-align: center; color: blue;"><input type="checkbox"/> In-Service <input type="checkbox"/> Stop by Between Times <input type="checkbox"/> Out-of-Service Per OPS Chief</p>	