

Infraction Notification

This is your notification of a vendor infraction. As stated in your packet, you are given specific guidelines that you are required to adhere to for your participation in the City of Glendale Events. The guidelines state: "Vendors will be notified when the infractions occur. Vendors will be given one warning and on the second violation will no longer be able to participate in City of Glendale festivals."

You have violated the following infraction:

- Late payment
 - Payment of percentage after ten day window
 - Late payment of booth space fee
- Late load-in or Early close
 - Booth space set and ready to sell 1 hour prior to event start time
 - Booth space to stay open until the advertised closing time of the event, every night
- Bringing in soda/water and ice from a source other than event sponsor and/or vendor
 - All soda/water and ice must be purchased through the City of Glendale's sponsors and/or vendor
- Vehicle removal
 - Vehicles must be removed from event site two (2) hours prior to event start time
 - Vehicles must be parked in the vendor parking lot
- Proper disposal of trash and gray water and/or grease
 - Only use gray water barrel and grease barrels provided by the City of Glendale located behind the food booths.
 - All trash must be disposed of properly and not left at the event site
- Over-extension of area
 - Placing tables/ products outside of purchased area is not allowed
- Unprofessional conduct
 - Unprofessional conduct toward customers and/or event staff (i.e. inappropriate language and rudeness)
 - Unprofessional attire/ items for sale
- Required Participation
 - Pre-Event Vendor Meeting (Food Vendors Only)
 - Theme participation in event (i.e.: Twinkle lights for Glendale Glitters)
- Miscellaneous
 - _____
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