

**GLENDALE PUBLIC LIBRARY  
LIBRARY ADVISORY BOARD MEETING  
MINUTES**

Thursday, November 19, 2009

7:00 P.M.

Main Library

5959 W. Brown St.

Glendale, AZ 85302

**Members Present:**

Cherie Hudson, Vice Chair  
Allison Tedford  
Katy Bickerstaff  
Sandi Burr  
Camille Donley  
Char Sharp  
Kenneth Wixon

**Others Present:**

Ms. Sue Komernicky, Library & Arts Director  
Ms. Cathy Johnson, Library Manager, Foothills Library  
Ms. Kathy Hamel, Library Manager, Main Library  
Ms. Cynthia Burmeister, Secretary

**Excused Absence:**

JoAnn Lee, Chairperson

**CALL TO ORDER**

Ms. Hudson, Vice Chairperson, called the meeting to order at 7:00 p.m.

**APPROVAL OF MINUTES**

Ms. Hudson requested a motion to approve the minutes of the meeting held October 15, 2009. A motion to approve was made by Ms. Bickerstaff. The motion, seconded by Ms. Burr, passed unanimously.

**LAPTOP COMPUTER POLICY**

Ms. Komernicky introduced Ms. Johnson, Library Manager of the Foothills Library. Ms. Johnson stated that Foothills had received ten laptop computers as part of the Recession Response Grant. The laptops will be available for loan at the Foothills Branch on a first-come, first-served basis. Ms. Johnson discussed the laptop policy which had been written based on other state library policies with regard to checking out laptops to patrons while in the library. The presentation included topics such as age requirements, proper identification, and patron account status. The policy was reviewed by the City Attorney's office. Ms. Johnson discussed the policy in detail and answered questions from the board. Ms. Hudson requested a motion to approve the laptop policy. A motion to approve was made by Ms. Tedford. The motion, seconded by Mr. Wixon, passed unanimously.

## **ADULT PROGRAMMING**

Ms. Komernicky introduced Ms. Hamel, Library Manager for Adult Services at the Main Library. Ms. Hamel discussed the many programs available at all three library locations and discussed efforts to work with various organizations as well as grant opportunities. Ms. Hamel distributed the events calendar. Ms. Hamel discussed the four main categories of programming in detail. These categories are:

- Book Discussion Groups
- Specialty Programs
- Entertainment
- Health and Wellness Programs

Miscellaneous categories include programs on poetry, archeology, and stargazing to name just a few. Ms. Hamel answered questions from the board on attendance, days and times of events, availability at each library, and the use of outside organizations/performers. Events are listed on the library website. Ms. Komernicky commended staff at all three branches for their efforts.

## **LIBRARY ADVISORY BOARD GOALS**

The Library Advisory Board began creating goals in 2007. Board members reviewed the existing goals and discussed the addition of new goals at the October Library Advisory Board meeting. Ms. Komernicky asked the Board members if there were any changes or additions they felt should be made. Ms. Hudson asked if there would be a mission statement. Ms. Komernicky stated that the board members would be working on the mission statement throughout the year. Ms. Komernicky stated the goals would be in effect for the calendar year of 2010. Adoption of the goals will be slated for January 2010.

## **LIBRARY DIRECTOR UPDATE**

Ms. Komernicky provided updates on the following:

- Employee of the month for November 2009: Su Westberg.
- Mystery Shopper guidelines can be used as a benchmark when visiting area libraries. They provide a guide on what to look for when frequenting the library.
- Ms. Komernicky distributed the Arizona Open Meeting Law booklet to all board members. The information provided is covered in boards and commissions training.
- The Volunteer Holiday Party will be held on December 2, 2009. Ms. Komernicky distributed an invitation to each board member. Those wishing to attend need to contact Ms. Burmeister.
- The Veteran's Memorial Ceremony, held on November 11, 2009, had a great turnout.
- The unveiling of the PSA Art Awakenings Mural was held on November 7, 2009. This mural was completed by PSA students and can be viewed on the wall separating the Glendale library from Sahuaro Ranch Park.
- There will be a budget update at the Tuesday Council workshop. Currently the city has a 14 million dollar deficit for FY 2010/2011. Ms. Komernicky stated that the library is monitoring expenditures and developing plans if further cuts are requested.

- Ms. Komernicky stated that the hand sanitizers and alcohol wipes are being used in response to this year's flu outbreak. Patrons are also wiping down keyboards before use.
- *One Book Arizona* will take place April 2010. Ms. Johnson stated that the book chosen is "The Trunk Murderess," by Winnie Ruth Judd.

## **LIBRARY ADVISORY BOARD COMMENTS AND SUGGESTIONS**

Ms. Komernicky addressed Mr. Wixon's previous mention of the program presented at the Prescott Library by park rangers. The rangers will be doing a presentation on the Grand Canyon at the Foothills Library sometime during the beginning of next year. Ms. Komernicky thanked Mr. Wixon for mentioning this program.

Ms. Komernicky stated that the library continues to be very busy with patrons using the computer lab and other materials for job searches.

Ms. Donley asked for an updated Library Board Directory to be distributed. Ms. Burmeister will forward the directory to each board member.

Ms. Burr talked about her visit to a library in New York. She discussed the programs and materials they provide. The library provides a bookmark with their code of ethics. They also have a program called Children-Parents Read 2009, where parents are encouraged to read to their children. Area merchants provide the prizes. Ms. Burr also discussed the children's room which displayed artwork on the walls done by the children.

Ms. Komernicky discussed her visit to the Appaloosa Library, the new Scottsdale branch library. She suggested a visit by the board to that library to view the library's excellent use of space and impressive design. The library sits on the site where Rawhide used to be. Ms. Donley asked if it was a green library. Ms. Komernicky said yes. The exterior is coated with microchips that change color throughout the day.

Ms. Sharp asked about the closing of the Campbell Library which is part of the Maricopa County Library District. Ms. Komernicky stated that Paradise Valley Community College has now taken over the former Campbell Library, which is slated to be closed for several years. Ms. Komernicky stated that the city of Avondale has assumed control from the county for the Civic Center Library as per their contract. The City of Avondale now has two libraries.

Ms. Komernicky stated there will not be a meeting in December 2009. The board will reconvene on January 21, 2010.

## **ADJOURNMENT**

Ms. Hudson moved that the meeting be adjourned. The motion, seconded by Ms. Tedford passed unanimously. The meeting was adjourned by Ms. Hudson at 8:00 p.m.

Respectfully Submitted,

Cynthia Burmeister