

**COMMUNITY DEVELOPMENT ADVISORY COMMITTEE MINUTES
CITY OF GLENDALE
PUBLIC MEETING
City Municipal Complex
5850 W. Glendale Avenue
Glendale AZ, 85301**

**Council Chambers
Wednesday, November 16, 2009
6:30 p.m.**

MEMBERS PRESENT: Chris Flippen, Chairperson
Glenn O'Bannon
Karen Mankoski
Rebecca Ontiveros
Mary Jean Eggleston
Sharon Wixon
Madelin Page
Yolanda Hernandez
Pattie Johnston

MEMBERS ABSENT: Susan Jernigan, Vice-Chairperson

STAFF PRESENT: Erik Strunk, Community Partnerships Director
Gilbert Lopez, Community Revitalization Administrator
Mona Francis-Spellman, Grant Revitalization Supervisor
Brian Lotto, Revitalization Coordinator

I. Call to Order

Chair Flippen called the meeting to order at 6:30 p.m. and welcomed new Committee member O'Bannon. Committee member O'Bannon gave a brief description of his background and experience. All other Committee members introduced themselves.

II. Business From the Floor/Public Comment

None.

III. Approval of Meeting Minutes

Committee member Johnston motioned to approve the September 30, 2009 meeting minutes. Committee member Page made the second. Motion carried 7 - 0. [Committee members Hernandez and Ontiveros were not attendance yet.]

IV. Public Hearing on Reallocation of \$53,320 made up of Returned FY2008-2009 and FY2009-2010 Emergency Shelter Funds (ESG) and Unused Administration Funds

Mr. Lopez explained that staff has identified returned funds and savings that can be reallocated to other agencies to continue to serve the community.

[Committee members Hernandez and Ontiveros entered the meeting.]

Mr. Lopez stated that these funds required a dollar-for-dollar match by the agency. Therefore, any agencies considered must have funds available to cover the match and did confirm the recommended agencies did possess such funds. Staff is recommending that the \$53,320 in available funding be split between Central Arizona Shelter Services (CASS) and Faith House Domestic Violence Shelter equally. Mr. Lopez explained that because this is a major change to the City's 5-Year Consolidated Plan and FY2008-2009 Annual Action Plan, the recommendation must go through the formal amendment and approval process.

Committee member Wixon motioned to approve the recommendation for reallocation of \$53,320 of returned FY2008-2009 and FY2009-2010 Emergency Shelter (ESG) and Unused Administration Funds equally between Central Arizona Shelter Services (CASS) and Faith House Domestic Violence Shelter. Committee member Ontiveros made the second. Motion carried 9 - 0.

V. Update on Proposed Changes to the West Valley Child Crisis Center's (WVCCC) Public Service Contract – Scope of Work

Mr. Lopez explained that the WVCCC was awarded \$20,329 during the FY2009-2010 grants process. Due to a change initiated by the Department of Economic Security whereby abused children are now placed directly into foster homes, the WVCCC has had to alter the types of services it is providing. Based on a review of the current programs and the beneficiary of the programs, staff believes that their program continues to provide services to abused children and asks the Committee for its concurrence with the recommendation of allowing WVCCC to utilize the previously granted funding of \$20,329.

The Committee concurred by consensus.

VI. Distribution of FY2010-2011 Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) and Emergency Shelter Grants (ESG) Application Books

Committee members received a binder containing the grant applications for FY2010-2011 and related budget information. Ms. Francis-Spellman and Mr. Lopez explained the sections in the binder and noted key items of interest.

VII. Updates on the Neighborhood Stabilization Program (NSP) and the American Recovery and Reinvestment (ARRA) Program

Mr. Lopez discussed various highlights of the implementation of the Neighborhood Stabilization Program (NSP) American Recovery and Reinvestment (ARRA) programs.

VIII. Director and Staff Report

Mr. Strunk commented on various activities and programs in progress, including CDBG projects, Version 2.0 of the Neighborhood Information System and the 5-Year Consolidation Plan.

IX. Adjournment

The meeting was adjourned at 7:25 p.m. by consensus.

Respectfully submitted,

Recording Secretary
Denise Kazmierczak