

**COMMUNITY DEVELOPMENT ADVISORY COMMITTEE MINUTES  
CITY OF GLENDALE  
PUBLIC MEETING  
Sine Building  
6829 N. 58<sup>th</sup> Drive  
Conference Room – Sine A  
Glendale, AZ 85301**

**Thursday, April 22, 2010  
6:30 p.m.**

MEMBERS PRESENT: Chris Flippen, Chair  
Yolanda Hernandez  
Rebecca Ontiveros  
Glenn O'Bannon  
Mary Jean Eggleston  
Madelin Page  
Pattie Johnston

MEMBERS ABSENT: Sharon Wixon  
Karen Mankoski

STAFF PRESENT: Erik Strunk, Community Partnerships Director  
Gilbert Lopez, Community Revitalization Administrator  
Cathy Gorham, Deputy City Manager, Community Services  
Beth Coughenour, Senior Secretary

I. Call to Order

Chair Flippen called the meeting to order at 6:34 p.m.

II. Business From the Floor/Public Comment

None.

III. Approval of March 29, 2010 Meeting Minutes

**Committee member Johnston motioned to approve the minutes from the March 29, 2010 meeting as written. Committee member Ontiveros made the second. The motion carried 7 – 0.**

(Beth Coughenour left the meeting approximately 6:45 p.m.)

#### IV. Update on Annual Action Plan and New Five-Year Consolidated Plan

Mr. Strunk stated that the Mayor and Council will be considering approval of the Annual Action Plan and the new Five-Year Consolidated Plan at the next Council meeting. The Committee members received a copy of the Executive Summary for informational purposes. Mr. Strunk stated that the 30-day public commentary period would be ending soon. Mr. Lopez asked the Committee members to contact him with any questions or concerns regarding the Plans.

Mr. Strunk introduced Ms. Sandra Freyer and Ms. Elizabeth Wilkinson of the St. Mary's Food Bank Alliance who were present to discuss potential operational changes in the organization.

Ms. Freyer thanked the Committee for the grant funds received over the years.

Ms. Freyer stated that due to the changes in the economy and increased expenses, St. Mary's Food Bank Alliance has had to make some tough operational decisions. Ms. Freyer commented that the Glendale facility at 55<sup>th</sup> Avenue may be operated in a different manner in the future. Ms. Freyer stressed that there will be no reduction in services, however, St. Mary's might partner with another agency to run the food bank from the same location. Or, clients might have to travel to the 31<sup>st</sup> Avenue and Thomas location in order to secure food supplies. The goal is to maintain service while cutting cost. Ms. Freyer was unsure of when any action would be taken as the Alliance is still looking at the operational and financial impacts and talking with partnering agencies regarding the issue.

Committee member Page wondered if the 55<sup>th</sup> Avenue location was the same location that was awarded grant funding for shade structure and other physical improvements. Mr. Lopez replied in the positive and added that the grant is still moving forward. Mr. Lopez explained that the grant contract will not be signed until August or September and since another agency might partner with St. Mary's out of this same location, the improvements will still be necessary. Therefore, Staff is comfortable leaving the grant funds as awarded. If any changes are necessary, Staff will notify the Committee at that time.

Committee member O'Bannon further expressed concern regarding the shade structure to be built if St. Mary's might leave the location. Mr. Lopez explained that the intent is to continue to use this location as a food bank regardless of the agency running the operation. Furthermore, Mr. Lopez noted that the building must be used for some type of low-income assistance due to the amount of federal funds invested in the building and so at this time, Staff feels comfortable leaving the grant award in place. Mr. Lopez stressed that the Committee will be notified of any changes dictating a grant revision.

Chair Flippen thanked Ms. Freyer and Ms. Wilkinson for their service to the community.

## V. Presentation on Draft Impediments to Fair Housing Analysis

The Committee members received a copy of the Executive Summary of the Analysis of Impediments to Fair Housing. Mr. Strunk explained that this report is required by the federal government from cities receiving federal funding and also helps guide the City on policy issues. Mr. Strunk commented that the consultant found no significant amount of unfair treatment in any one category. Public education on unfair housing was stressed as a very important factor in prevention. Mr. Strunk stated that sometimes the victim and even the abuser may not know they are in an unfair housing situation.

Committee member Eggleston asked if the Impediments to Fair Housing Report was sent to HUD. Mr. Lopez replied in the positive adding that this was the first year HUD has requested the report.

Mr. Strunk thanked the Committee members for their participation in providing the consultant with comments and opinions on fair housing issues last month.

## VI. Tentative May 8, 2010 Committee Tour

Committee members agreed to meet on Saturday, May 8, 2010 from 9:00 a.m. to 11:00 a.m. to visit and learn more about CDBG-funded projects that benefit the Glendale community. Tour sites proposed and agreed upon are:

- Floralcroft CDBG-R Improvements
- East Catlin Court CDBG Improvements
- Palmaire Courts & Use of Green Technology
- St. Vincent de Paul: Homeless Prevention Site
- YWCA Food Preparation and Senior Center

## VII. Director's Report

Mr. Strunk updated the Committee on key activities of the Community Partnerships Department and other city programs of note. Updates included the following:

- The Floralcroft Neighborhood improvement project is complete. The Committee will be advised of the dedication date.
- In the last three months, 2,500 hours of volunteer work by approximately 1,000 volunteers were logged in the Community Volunteer Program.
- The Spring Semester of Glendale University graduates on May 3, 2010.
- The Homeless Prevention Rapid Re-housing Program (HPRP) was implemented this year. These are funds available for assistance such as emergency rent and utility payments in order to keep people from becoming homeless. \$922,000 is available and \$160,000 has been spent so far. Staff is doing a great job in getting funds to the people who need it the most.
- There is no shortage of requests for the Glendale Emergency Home Repair Program which was established in 1977.

- Mayor and Council have finished review of the budget and public hearings are being conducted at this time.

Ms. Gorham commended the Committee on its service during the grant hearings. Ms. Gorham praised Staff and the Committee for their significant works and dedication to the City of Glendale.

Mr. Lopez displayed the following proclamations from Mayor Scruggs:

- April 12-18, 2010: CDBG Week
- The Month of April: Fair Housing Month

Mr. Lopez stated that the proclamations will be displayed in the Staff office.

#### VIII. Adjournment

**Committee member Johnston motioned to adjourn the meeting at 7:39 p.m. Committee member Eggleston made the second. The motion carried 7 – 0.**

Respectfully submitted,

Recording Secretary  
Denise Kazmierczak