

CITY OF GLENDALE, ARIZONA
COMMUNITY DEVELOPMENT ADVISORY COMMITTEE (CDAC)
PUBLIC MEETING
MUNICIPAL OFFICE COMPLEX
5850 W. GLENDALE AVENUE
Council Chamber Building – B-3
Glendale, AZ
DRAFT MINUTES

Wednesday, March 25, 2009
6:30 P.M.

MEMBERS PRESENT: Chris Flippen, Chair
Susan Jernigan
Mary Jean Eggleston
Rebecca Ontiveros
Pattie Johnston
Madelin Page
Yolanda Hernandez

MEMBERS ABSENT: Kim Troops
Karen Mankoski

OTHERS PRESENT: Erik Strunk, Community Partnerships Director
Gilbert Lopez, Revitalization Administrator
Mona Francis-Spellman, Revitalization Supervisor
Brian Lotto, Revitalization Coordinator

I. Call to Order

Chair Flippen called the meeting to order at 6:36 p.m. It was announced that Erin Hart, former Chair, has stepped down from the Committee due to an out-of-state relocation.

II. Business from the Floor/Public Comment

None.

III. Approval of Minutes

Committeemember Jernigan motioned to approve the minutes of the January 5, 8, 12, 14 and 15, 2009 meetings as written. Committeemember Ontiveros made the second. The motion carried 6 – 0. [Committeemember Eggleston was not in attendance yet.]

IV. If Necessary – Reconsideration of FY 2009-2010 CDBG, HOME and ESG Funding Allocations and Conduct a Public Hearing to Gather Public Input and Comments

Chair Flippen announced that Mayor and Council did approve the Committee's FY 2009-2010 Funding Allocation, therefore, no funding reconsideration is necessary.

Mr. Lopez added that Mayor and Council were very appreciative of the Committee's diligent work during this process.

V. Presentation on the Proposed Amendment to the current FY 2008-2009 Annual Action Plan for an Additional CDBG Allocation and Homeless Prevention Allocation and Conduct a Public Hearing to Gather Public Input and Comments

Mr. Lopez stated that the City of Glendale will received federal funding through the American Recovery and Reinvestment Act (ARRA) of 2009. Mr. Lopez explained that the approximate funding levels were as follows: Community Development Block Grant: \$597,820 and Homeless Prevention Fund: \$914,122.

Mr. Lopez explained that there are guidelines that must be followed in the allocation of these funds and staff is currently reviewing all of the material regarding these guidelines. In order to receive these funds, the City must conduct and process an amendment to the FY 2008-2009 Annual Action Plan and conduct a public hearing to gather public input and comment. Mr. Lopez explained that part of this process involves the opportunity for the public to comment officially during a mandatory Public Comment Period. Staff will notify the public per federal requirements regarding this official comment period.

Mr. Lopez noted that per federal regulations, these funds must be used very quickly in order to assist those in need as well as create jobs. Mr. Lopez stated that staff will bring its allocation recommendations to this Committee at the April 15, 2009 meeting. The deadline for final allocations is May 18, 2009 (which must include the public comment period).

Mr. Lopez noted that the funds received under Homeless Prevention could be allocated between Homeless Prevention programs and the Rapid Re-Housing Program. He explained that Rapid Re-Housing is a program which puts homeless people back into homes by targeting families who have recently lost their homes and are now living in shelters.

Mr. Lopez distributed statistical information compiled by the Maricopa Association of Governments on the 2009 Homeless Street Count Results for the Committee member's reference.

Mr. Lopez asked that the Committee members email any comments or suggestions regarding the allocation of these funds to his attention.

VI. FY 2009-2010 Grants Cycle and Summer Schedule

Mr. Lopez wondered if the Committee members were interested in taking any specific tours. He suggested touring the new Boys and Girls Club or the Glendale Family Development Center. Chair Flippen suggested that one of the local food banks might be a quite educational due to the strain of the economy. Mr. Lopez hoped to schedule a tour before summer. Chair Flippen also mentioned it might be interesting to tour a Habitat for Humanity project. Mr. Strunk replied that there was no current local Habitat for Humanity project in construction, however, a tour could be scheduled when the next project begins.

Mr. Lopez stated that in the fall, staff will be working a new five-year plan and there will be public meetings and forums held regarding the plan.

VII. Status Report on Neighborhood Stabilization Program (NSP)

Mr. Lopez distributed a handout with details of the Neighborhood Stabilization Program and announced that Glendale's portion of the state funding is \$6,184,112. The NSP is part of the Housing and Economic Recovery Act of 2008 (HERA) and the funds are distributed through the CDBG program. The goal of this funding is to stabilize neighborhoods with the greatest incidents of foreclosures and the effects therein. This can include the purchase and rehabilitation of foreclosed homes, the demolishing of blighted structures as well as the redevelopment of demolished or vacant properties. Mr. Lopez explained that the contract for these funds has recently been signed and the City should be given access to the funds shortly. As with all federal funding programs, there are income restrictions for participants, eligible activities for which the funds can be used, and important conditions of the program.

Mr. Lopez noted that recently the Government Accountability Office audited staff and the Department on extremely short notice and all went well.

VIII. Director's Update

Mr. Strunk thanked the Committee members for their hard work on the funding allocations for FY 2009-2010 and added that it was a tough, but admiral job. Mr. Strunk added compliments to staff for their hard work in all phases of the grant process as well.

Mr. Strunk provided an update which included the following highlights:

- All of the stimulus funds received by Glendale are being tracked at a very high level in order to ensure the best use of the funds. Various other city departments are receiving stimulus funding.
- The first receipt of stimulus funds, approximately \$319,000, will be going to the public housing complex, Lamar Homes, for kitchen repair and remodeling.
- Currently, the State of Arizona oversees all of the environmental reviews on projects and historical renovation reviews. Staff is attempting to shorten the

timeframe of this process by requesting that the City of Glendale be allowed to perform these reviews under an intergovernmental agreement. The State has agreed that Glendale could do so on a test-case basis. This issue will soon be presented to Mayor and Council for approval.

- The Community Action Program held its first mass Utility Assistance Sign-Up today.
- The next Habitat for Humanity project will be twelve homes at 54th and Palmaire to begin in July.
- Staff will invite the Neighborhood Partnerships Office Administrator to give a presentation to this Committee on the Community Indicators Project and how the project can assist this Committee with grant allocations.
- The next round of the NCAA Basketball Tournament will be held in Glendale this weekend.

IX. Staff Report

Mr. Lopez stated that the Department will most likely receive more CDBG funding for FY 2009-2010 and will allocate on a pro-ratio basis according to the Committee's funding recommendations as done in the past.

Chair Flippen thanked staff on behalf of the entire Committee for all of the great work performed throughout the grant cycle.

X. Adjournment

The meeting was adjourned at 7:25 p.m. by consensus.

Respectfully Submitted,

Denise Kazmierczak