

**GLENDALE PUBLIC LIBRARY
LIBRARY ADVISORY BOARD MEETING**

Minutes

Thursday, January 15, 2009

7:00 P.M.

Main Library

5959 W. Brown St.

Glendale, AZ 85302

Members Present:

JoAnn Lee, Chairperson

Brian Bates

Sandi Burr

Camille Donley

John Geurs

Cherie Hudson

Robert Villalobos

Others Present:

Sue Komernicky, Library Director

Lenore Tancke, Library Staff

Diane Nevill, Public Information Officer

Cherrilynn Moore, Technical Svcs. Manager

Members Absent:

Brianna Shuttleworth

Kenneth Wixon

CALL TO ORDER

Ms. Lee, Chairperson, called the meeting to order at 7:00 p.m.

APPROVAL OF MINUTES

Ms. Hudson moved that the minutes of the meeting held November 20, 2008 be approved as written. The motion, seconded by Ms. Burr, passed unanimously.

LIBRARY VOLUNTEER PROGRAM

Ms. Cherrilynn Moore, Library Manager, presented board members with an overview of the library's volunteer program, highlighting the variety of critical functions performed by volunteers at all three library facilities. In 2008 alone, 213 volunteers gave 19,404 hours of assistance, valued at \$378,580. Areas in which volunteers serve range from new materials processing, to the Book Buddies program, which pairs teen volunteers with children in grades K-3 for a reading experience. The strong partnership between volunteers and library staff ensures the highest quality of library services provided to the citizens of Glendale.

REVIEW OF LIBRARY GRANT ACTIVITY

Ms. Diane Nevill, Public Information Officer, reviewed the current grant funding for a variety of programs and services. The Arizona Department of Library, Archives and Public Records is providing \$104,521 to fund “Self-Check Technology,” “Glendale History Online,” “What E.L.S.E. is Happening @ the Glendale Libraries?,” and “Books for Arizona Libraries.” The Glendale Arts Commission is funding “Route 66,” “Tales of Childhood,” “Can’t Stop! Won’t Stop! The Elements of Hip Hop,” and “Looking at Films through Others’ Eyes,” with funding of \$12,480. The American Library Association and the FINRA Investor Education Foundation has awarded a grant totaling \$81,219 over the next two years to provide our patrons with the tools they need to better understand the markets and the basic principles of saving and investing. In addition, the Glendale Arts Commission has provided grants to other organizations which will also benefit the Glendale libraries such as the Arizona Authors Association, Childsplay, Theater Works and the West Valley Arts Council’s “The Big Read.” Thus far in FY 2008-09, the library has received \$198,220 in grant funds.

LIBRARY DIRECTOR UPDATE

Ms. Komernicky provided updates on the following:

- “Employee of the Month” Award—Marc Grayson, Library Technology Manager, was selected as the “Employee of the Month” for February. Marc was recognized in part for his efforts in the development and launch of a library intranet site, which serves as a state-of-the-art communication tool for library staff.
- West Branch Library—the design phase is 100% complete and we may expect further direction shortly.
- Budget—After absorbing 4.5% budget cuts at the beginning of this fiscal year, city management requested additional cuts of 6% be taken by departments, which the library has done. An additional \$113,014 has been cut from among the line items of Temporary Employee Pay, Professional Development, Duplicating, Office Supplies, Books, Periodicals and Electronic Resources.
- Library Cards—The new library cards, designed by Glendale students participating in an art contest coordinated by the Arts Department, have been received and are being given out to new cardholders at each of the three facilities. Patrons are given their choice of designs. Current cardholders wishing to obtain one of the new cards, may do so upon payment of a \$1.00 card replacement charge.
- Youth Department Art Project—Installation of new flooring in the entry to the Youth Department has been completed and preliminary work is underway for the installation of the new public art project in the same area.
- Book Drive—The Glendale Office of Tourism will be sponsoring a book drive at an upcoming “That Thursday Thing” event to benefit the Glendale Libraries. New and gently used books will be accepted.

- Retirements—Bonnie Moon, Reference Supervisor at the Velma Teague Library, and Catherine Morgan, Youth Department Supervisor at the Main Library will both retire in January. Their talents and dedication will be sorely missed.

AZLA Awards—Two library employees were recently honored by the AZ Library Association. Casey Walton, Circulation Supervisor at the Main Library, received the Library Support Staff Scholarship Award. The Library Support Staff Scholarship Award is a monetary award of \$500, given once annually to provide continuing education via community college, university, or national conference, to any non-M.L.S. degreed library staff member whose goal is to pursue a Master's Degree in Library Science; Nina Grubish, Library Assistant III in the Technical Services Department at Main Library, was honored with the Sharon G. Womack Outstanding Library Technician Award, which is presented to an individual who symbolizes the important role that the paraprofessional plays in providing quality library service and who has exemplified the integral part that the paraprofessional performs as a library staff member. In addition, the first annual Louise A. Stephens Memorial Scholarship was awarded to Cassandra Rodeheaver. The scholarship was initiated in memory of Ms. Stephens, a longtime Glendale Library employee. Its purpose is to support students enrolled in the University of Arizona's School of Information Resources and Library Science M.A. Program.

LIBRARY ADVISORY BOARD COMMENTS AND SUGGESTIONS

Ms. Burr noted that the library's Christmas Tree display in the lobby was missed this year and asked if it would be continued in the future. Renovation and re-arrangement of library materials has significantly limited the lobby space for such a large display. A smaller number of trees were put in the outer lobby, adjacent to the coffee shop, for the enjoyment of patrons. Ms. Burr expressed concern that young boys were playing football on the front lawn of the library. Ms. Komernicky will ask library security staff to monitor the situation to ensure that library patrons are not being disrupted. Ms. Burr noted a recent article on the newly designed Phoenix Public Library cards and asked that the Glendale Library receive comparable publicity on its new cards. Ms. Komernicky mentioned recent press coverage of the art contest in which four new library card designs were chosen. The new cards were also featured on the cover of the library's quarterly calendar. Ms. Burr would like to see the library card program initiated in the Glendale Elementary School District be expanded to include the Peoria District as well. Ms. Komernicky noted that the library offers the "Ready, Set, Read" first grade library card program at all schools inside the Glendale city limits, which includes roughly 40% of the Peoria School District, as well as portions of the Deer Valley, Alhambra, Pendergast and Washington School Districts. The program gives every first grader a free library card. In addition, *Library Links*, a newsletter highlighting services and programs for teachers, was mailed to all schools in Glendale from 1988 until 2007, when it became an online publication.

COMMENTS

There were no members of the public present at the meeting.

ADJOURNMENT

Mr. Bates moved that the meeting be adjourned. The motion, seconded by Ms. Hudson, passed unanimously. The meeting was adjourned by Ms. Lee at 8:34 p.m.

Respectfully Submitted,

Lenore Tancke