

Foothills Branch Library
19055 N 57th Av (623) 930-3849
Please **Sign** and Return in person, email, fax or mail

APPLICATION FOR USE OF MEETING ROOM

Name of Organization: _____

Non-Profit: Yes No

Purpose of Function: _____

Applicant Name: _____

Address: _____ City/Zip Code _____

Phone: _____ Fax: _____ Email Address: _____

ROOMS

Roadrunner Room (Capacity 150) Hummingbird Room (Capacity 30)

ONE-TIME EVENT

Date: _____ Start Time: _____ End Time: _____ (please include setup/cleanup time)

Size of Group: _____ Room Requested: _____

**SERIES OF EVENTS
(One event per month)**

Date	Size of Group	Start Time	End Time	Room Requested

APPROVED DENIED Reason denied: _____

While the Glendale Public Library offers meeting rooms free of charge to non-profit organizations, tax-deductible donations are accepted and appreciated. Donations can be made at the Circulation Desk or mailed to: Foothills Branch Library, 19055 N 57th Av, Glendale AZ 85308. Please make checks payable to "City of Glendale."

Having read and understood the Meeting Room Policy of the Glendale Public Library, I hereby relieve the City of Glendale of all responsibility for any injury to or loss by any person attending the meeting and will comply with the rules of the policy.

Signature of Applicant: _____ **Date:** _____

Foothills Branch Library
19055 N 57th Av, Glendale, Az 85308
623-930-3849, fax 623-930-3855