

TO: Office of the City Attorney  
**CITY OF GLENDALE**  
5850 West Glendale Avenue, Suite 450  
Glendale, Arizona 85301  
Telephone: (623) 930-2930 / Facsimile: (623) 915-2391

**COMMERCIAL PURPOSE**  
**Public Records Request**

**Caution:** Arizona Revised Statutes §39-121.03(C) provides:

"A person who obtains a public record for a commercial purpose without indicating the commercial purpose or who obtains a public record for a noncommercial purpose and uses or knowingly allows the use of such public record for a commercial purpose or who obtains a public record for a commercial purpose and uses or knowingly allows the use of such public record for a different commercial purpose or who obtains a public record from anyone other than the custodian of such records and uses it for a commercial purpose shall in addition to other penalties be liable to the state or the political subdivision from which the public record was obtained for **damages in the amount of three times the amount which would have been charged** for the public record had the commercial purpose been stated plus costs and reasonable attorney fees or shall be liable to the state or the political subdivision for the amount of **three times the actual damages** if it can be shown that the public record would not have been provided had the commercial purpose of actual use been stated at the time of obtaining the records."

A commercial purpose is defined by Arizona Statute as the use of a public record for the purpose of:

- \$ sale or resale; or
- \$ producing a document containing all or part of the copy, printout, or photograph for sale; or
- \$ obtaining of names and addresses from such public records for the purpose of solicitation; or
- \$ for any purpose in which the purchaser can reasonably anticipate the receipt of monetary gain from the direct or indirect use of such public records.

I, \_\_\_\_\_, am the \_\_\_\_\_ of \_\_\_\_\_, located at \_\_\_\_\_, which is engaged in the business of \_\_\_\_\_.

I am requesting copies of the following record(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The public records which I have requested are for the following purpose(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify that all information provided is true and correct. I also agree that the public records will not be transmitted or resold to any other person or entity without specific authorization from the Glendale City Attorney's Office. I agree to delete all data acquired via this request from my databases and all other electronic media forms upon completion of the purpose or use for which this request is made. I agree not to hold City of Glendale liable for any inaccurate or incomplete information I may receive. (See disclaimer below.)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Fax Number

### **Pricing Computation Worksheet**

The information will be used for:

1. Sale or resale to \_\_\_\_\_ (identify market) for \$ \_\_\_\_\_ (price, price range or cost) per \_\_\_\_\_
2. Producing a document, information or other material containing all or a part of the information in the public record: (Describe document or material and price.)  
\_\_\_\_\_  
\_\_\_\_\_
3. Solicitation to \_\_\_\_\_ (identify market) for (what) \_\_\_\_\_ at \$ \_\_\_\_\_ (price, price range or cost).
4. Soliciting a business or commercial relationship: (Describe and give price or value.)  
\_\_\_\_\_  
\_\_\_\_\_
5. Other purpose: (Describe and give price or value.)  
\_\_\_\_\_  
\_\_\_\_\_

### **DISCLAIMER - INDEMNIFICATION**

**Requester/Purchaser understands and agrees that City of Glendale does not guarantee the accuracy of the data and information requested and hereby expressly disclaims any responsibility for the truth, validity, accuracy, inaccuracy of any said data and information. Requester/Purchaser accepts responsibility for Requester/Purchaser's unauthorized use or transmission of any such data or information in its actual or altered form.**