

## **NOTICE OF REQUEST FOR QUALIFICATIONS**

### **CITY OF GLENDALE ON-CALL SERVICES FOR TRAFFIC ENGINEERING**

The City of Glendale is seeking qualified engineering firms to provide professional engineering services for traffic engineering on an on-call basis. The City will select multiple qualified firms to provide these services and maintain that listing for subsequent negotiations of contracts for specific projects.

#### **SCOPE OF WORK**

A broad range of services is anticipated. In general, the requested engineering services will include, but is not limited to the following:

- Striping plans for asphalt overlay projects
- Designs for new traffic signal installations
- Traffic and safety studies, which may include warrant studies and gap analysis, and signing/stripping designs
- Designs for mid-block pedestrian crossings
- Typical traffic engineering design projects, such as traffic circles and raised medians

The Consultant will have total responsibility for the accuracy and completeness of all documents and related designs prepared and shall check all such material accordingly. The plans will be reviewed by the City for conformity with City procedures, terms and conditions. The Consultant shall be required to seal all of the engineering documents with the appropriate professional Arizona seal.

For design projects, the Consultant shall perform design services for the preparation of plans, specifications and engineer's estimate for individual traffic engineering projects. The Consultant shall prepare a complete construction bid package.

#### **PRE-SUBMITTAL CONFERENCE**

There will not be a pre-submittal conference for this solicitation.

#### **REQUEST FOR QUALIFICATIONS PACKET**

The Request for Qualifications (RFQ) packet is available for pick-up at:

City of Glendale Transportation Department  
5800 West Glenn Dr., Suite 315  
Glendale, AZ 85301  
Office: (623) 930-2940  
Fax: (623) 915-1029

To request that a copy of the RFQ packet be sent to your firm through the U.S. Mail or by courier service, fax or mail your request on your company letterhead referencing this

RFP to the City of Glendale Transportation Department. If requesting to use a courier service the requestor must pay for and provide courier-shipping information.

To request the RFQ Packet by email or questions pertaining to the selection process or contract issues, please contact Chris Lemka at the address above or [clmka@glendaleaz.com](mailto:clmka@glendaleaz.com) referencing this RFQ.

Firms requesting an RFQ Packet from the Transportation Department will be included on the Request for Qualifications Holders List, however, the City accepts no responsibility for receipt of RFQ packets.

The RFQ submittal date is: Thursday, November 12, 2009, no later than 4:00 p.m. Any submittals received after this time will not be considered.

Published: October 22, 2009  
October 29, 2009  
The Glendale Star