

**City of Glendale  
Citizens Advisory Commission on Neighborhoods Special Summer Meeting**

**August 7, 2010, 8:00 a.m.  
Foothills Recreation & Aquatics Center, Raven Room  
5600 West Union Hills Drive**

## **SUMMARY MINUTES**

**MEMBERS PRESENT:** Sharon Sprague, Chair  
Vickie Loya, Vice Chair  
Judy Atkins  
Sharon Brown  
JoAnn Caufield  
Barbara Cole  
Sharon Heatwole-Chicks  
Frank Hinds  
Hugh Leonardo  
Mathew Versluis

**MEMBERS ABSENT:** Bill Jocewicz

**STAFF PRESENT:** Erik Strunk, Community Partnerships Director  
Matt Cohrs, Neighborhood Partnership Administrator  
Patrick Krause, Neighborhood Services Coordinator  
Josie Romero, Neighborhood Services Coordinator  
Angela Wilkie, Neighborhood Services Coordinator

**I. Call to Order**

Chair Sprague called the meeting to order at approximately 8:45 a.m., after the continental breakfast and ice breaker.

**II. Roll Call**

Chair Sprague noted that Commissioner Jocewicz was absent.

**III. Approval of Minutes – June 9, 2010**

It was noted that **Item XII. Adjournment** be changed from "Commissioner Atkins motioned to adjourn the meeting..." to "**Commissioner Jocewicz**" motioned to adjourn the June 9, 2010 meeting..."

The minutes of the June 9, 2010 meeting of the Citizens Advisory Commission on Neighborhoods were unanimously approved, with this change noted.

**IV. Opening Comments and Objectives**

The Commission Chair opened the meeting by conducting an overview of the retreat objectives for the day.

**V. Roles and Functions of the Community Partnerships Department**

Staff from the Community Partnerships Department conducted a presentation about their roles and functions of the three divisions in the department and how they relate to the Commission.

**VI. Five-Year Revitalization Plan and Review**

Due to time constraints, this item was not discussed, but will be revisited at a later time.

**VII. FY 2010-11 Commission Direction and Goals Discussion**

Staff facilitated a discussion with the commission about its direction, goals and role in working with neighborhoods for the upcoming fiscal year. The results of the survey recently sent to the commission was summarized and reviewed to help create an outline for the FY 2010-11 Commission Work Plan

**VIII. Commissioner Comments and Suggestions**

The commissioners commented that the meeting was very informative.

**IX. Adjournment**

The meeting adjourned at approximately 11:05 a.m.