

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT ADVISORY COMMITTEE  
GLENDALE CITY HALL – ROOM B-3  
5850 W. GLENDALE AVENUE  
SUMMARY MINUTES**

**Thursday, May 19, 2011  
6:30 p.m.**

MEMBERS PRESENT: Karen Mankoski, Vice-Chair  
Shirley Wong  
Sharon Wixon  
Pattie Johnston  
Yolanda Hernandez  
Randy Miller  
Glenn O'Bannon  
Gina Schmitz

MEMBERS ABSENT: Chris Flippen, Chair  
Madelin Page

STAFF PRESENT: Cathy Gorham, Deputy City Manager  
Rebecca Daniel, CAP Administrator  
Mona Francis-Spellman, Revitalization Supervisor  
Erin O'Neil, Senior Management Assistant  
Jana Kelly, Community Housing Program

I. Call to Order and Introductions

Vice Chair Mankoski called the meeting to order at 6:36 p.m.

II. Roll Call

Vice Chair Mankoski took roll call and welcomed all members to the meeting.

III. Approval of Meeting Minutes – April 4, 2011

**Committee-member Miller motioned to approve the April 4, 2011 meeting minutes as written. Committee-member Wixon made the second. The motion passed 7 – 0. [Committee-member O'Bannon was not in attendance yet.]**

IV. Business from the Floor

None.

V. Amendments to the Agency Plan for Fiscal Year (FY) 2011-12

Ms. O'Neil presented the amendments to the Community Housing Department's Agency Plan for FY 2011-12 in accordance with the U.S. Department of Housing and Urban Development (HUD) regulations.

[Committee-member O'Bannon entered the meeting.]

Vice Chair Mankoski opened the Public Hearing portion of the meeting.

No comments were made.

Vice Chair Mankoski closed the Public Hearing portion of the meeting.

**Committee-member Miller motioned to approve the amendments to the Community Housing Department's Agency Plan for FY 2011-12 as presented. Committee-member Johnston made the second. The motion passed 8 – 0.**

VI. Community Action Program Annual Action Plan and Needs Assessment

Ms. Daniel gave an overview of the Community Action Program's FY 2011-12 Annual Action Plan and Needs Assessment which must be submitted to the Arizona Department of Economic Security by June 30, 2011.

Vice Chair Mankoski opened the Public Hearing portion of the meeting.

No comments were made.

Vice Chair Mankoski closed the Public Hearing portion of the meeting.

**Committee-member Miller motioned to approve the Community Action Program's FY 2011-12 Annual Action Plan and Needs Assessment as presented. Committee-member Schmitz made the second. The motion passed 8 – 0.**

VII. Staff Report

Staff provided updates on items of note.

VIII. Committee Comments and Suggestions

Commissioners provided comments on key issues or items of note.

IX. Motion to Vacate Meetings on June 16 and July 21, 2011

**Committee-member Miller motioned to vacate the June 16 and July 21, 2011 Community Development Advisory Committee meetings. Committee-member Johnston the second. The motion passed 8 – 0.**

X. Adjournment

**Committee-member Johnston motioned to adjourn the meeting at 7:45 p.m. Committee-member Miller made the second. The motion passed 8 – 0.**

Respectfully submitted,

Recording Secretary  
Denise Kazmierczak